



Your Wedding



Christian
Marriage
at
Holy
Trinity
Cathedral

Christian Marriage

In the Anglican Church we believe that marriage is intended by God to be a creative relationship of love and support. God's blessing enables two people to journey together in love for the rest of their lives, in good times and in bad. For Christians, marriage is also an invitation to share life together in the spirit of Jesus Christ. In the worship service of your wedding, you and your fiancé/e will make a sacred, public and life-long covenant with each other celebrated in the presence of God, before a priest and friends and family.

We at the Cathedral value the opportunity to work with couples thankful to God for their love of each other and wanting to ask God's blessing for the years ahead.

The officiant at your wedding will be an Anglican priest or an authorised minister from another Christian denomination. It is expected that one of the couple has been baptised, either as an adult or a child, in any Christian tradition.

We are also committed to your ongoing support as you begin married life together. In our worship we pray for those who are married here. At the time of your wedding we will pray for you both by name. If you need any ongoing support please also feel free to contact one of our Cathedral clergy.

Making a Booking

If you would like to enquire about marriage at Holy Trinity Cathedral, please contact the Cathedral Office on 09 281 3746 or at office@holy-trinity.org.nz. In order to secure your date, you will need to book an appointment through the Cathedral Secretary with one of the Cathedral Clergy (Monday to Friday 8.30am - 4.30pm). They will talk with you about what you hope for on your special day, to make sure this is consistent with what we offer. In this meeting, you will be given a booking form. A completed booking form, a non-refundable deposit of \$300 (plus a refundable bond of \$500 when booking the Bishop Monteith Visitors' Centre) will confirm the date and time of your booking. This deposit can be paid by cash, cheque or electronic payment (see the middle page of this booklet for details). Please note that we do not take pencil bookings or hold a date for you without the booking form and deposit.

Weddings on the same day will be booked no closer than two and a half hours apart. This means that, if you are the second wedding, you will only have access to the worship space one hour prior to your service. We do not conduct weddings on Sundays, in the week leading up to Easter nor between Christmas and the first Saturday in January.

Booking Fees

The costs of each of the five venues at Holy Trinity Cathedral are as follow:

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| Holy Trinity Cathedral Nave | \$2,500 |
| Holy Trinity Cathedral Chancel | \$1,800 |
| St Mary's-in-Holy Trinity | \$1,800 |
| The Bishop Selwyn Chapel | \$1,800 |
| St Stephen's Chapel, Judges Bay | \$1,000. |

This fee includes the following:

- use of the church on the day of your wedding
- use of the church for a *one hour* rehearsal the week of your wedding
- the services of the Cathedral Organist

Marriage Preparation

Your wedding day is the beginning of your married life. We want to help you build a strong foundation for your marriage and believe that a marriage preparation course is an important part of this process. We offer a one day (9am-5pm) course for couples wishing to strengthen and enrich their relationship, through the use of the IMAGO International Premarital Course for couples.

You are invited to spend a day in the company of up to eight other couples also preparing for marriage. Group discussion and input is balanced with the opportunity to work privately as a couple to apply the content to your own relationship. We expect that you will find this an enjoyable, nurturing, and energizing process.

The course is lead by Kay McGregor, an Auckland born counselor trained in psychodynamics, Imago's cognitive behavioral therapy.

Please register for this course (the cost of which is included in your wedding fee, on your booking form).

You must undertake marriage preparation if you wish to be married at Holy Trinity Cathedral. If you would like to do this in another way, please discuss it with one of the Cathedral priests. If you are outside New Zealand, we can help you find a marriage preparation course in your local area. We note that any costs associated with external marriage preparation will be yours.



Planning your Service

The Cathedral is a place where the Anglican tradition is followed. One of our priests will be available to conduct your wedding service. She or he will contact you approximately two months before your wedding to discuss the service with you.

There are three orders of service from which you may choose. The first step is to choose one of three marriage services. Each one has a slightly different feel. As you read them, you will probably know which one feels most fitting for your marriage service. You then add to it the hymns and readings you would like. You may also select one or more of the prayers on pages 798-803.

The service must include one reading from the Bible. In addition, you may choose readings from another appropriate source. These readings may be read by a family member or friend. Please discuss them with the priest who will conduct your wedding. Our priests have a lot of experience planning weddings, and are very happy to guide you through this process.

While we are only able to offer Christian marriage, we are aware that you may have family and friends who come from other faith traditions, and we seek to be respectful and inclusive as we put the service together. If you would like to share communion during your wedding ceremony, this needs to be discussed with one of the Cathedral clergy in the early stages of your planning. Please note that visiting ministers must provide their own communion vessels.

It is possible to request that a minister or priest from another denomination officiate at your wedding. This is permitted only if the Cathedral staff are satisfied that the service is consistent with the ethos of Anglican marriage.

Copies of the Anglican Marriage Services are available from the Cathedral office and will help you to understand what is meant by this. We expect visiting ministers to abide by the following:

- The Liturgy used must be consistent with the ethos of the Anglican Marriage Service as expressed in A New Zealand Prayer Book.
- She or he must acknowledge the equality of husband and wife, and refrain from promoting the headship of the male.
- She or he must refrain from making any comment that excludes other forms of committed relationship apart from husband and wife. It is our goal that all people feel welcomed and included in this house of God.
- Ministers must provide their own communion vessels if applicable.

Music

All matters relating to music at your wedding must be discussed with the Cathedral Organist, Philip Smith, even if you do not plan to include organ music.

Music is an important part of worship, and we encourage you to explore with Philip how best to use music in your service.

CDs may be played in St Stephen's Chapel, The Nave and St Mary's. MP3 technology is available in The Nave, Chancel, Bishop Selwyn Chapel, and St Mary's.

While instrumentalists or soloists are welcome to play during the wedding service, please note that there is no time during the rehearsal for them to practice. Please note that the Cathedral organist will not be at your wedding rehearsal. He is available to rehearse with a soloist provided this is arranged directly with him. A \$100 fee can be paid to him at that time. Any additional requirements for sound and mics etc. is not included in the hiring fee. We will put you in touch with the technician we hire who will then inform you of the additional costs to you.

Wedding Refreshments

The Bishop Monteith Visitors' Centre, adjacent to the Cathedral, also offers a space for the servicing of light refreshments after your service. This must be booked separately at the time you book your wedding at a cost of \$460.

The Bishop Monteith Visitors' Centre has kitchen facilities (not commercial).

This space has the capacity to seat 100 and holds 250 standing inside and outside under the colonnade. Your caterer will need to provide all glasses, crockery and cutlery.

Please note that refreshments cannot be served anywhere inside the Cathedral and St. Mary's, or outside in the Cathedral grounds.

Please contact the Cathedral office to find out if this space is available on the day of your wedding and to book.

Flowers and Decorations

Flowers

Any decorations in the church are your responsibility. You may either arrange your own flowers, or engage a florist. You will need to liaise with the Cathedral Office for access to the Church to arrange the flowers on your wedding day. If you are the second wedding on a particular day, please note that you will not be able to put your flowers in place until one hour before the service.

Please also let us know if you wish to leave or take the flowers after the wedding. If the flowers are not removed following the service, we will assume they are for the use of the Cathedral.

Flowers must not be placed on the sacred altars. Flowers and bows may be placed at the end of pews or chair rows using ribbons. These must be removed immediately after the service. Please do not use any kind of adhesive on our historic furniture. Similarly the use of wire which may damage the building or furniture is not permitted.

There is to be no confetti or rice in the Church grounds. Flower petals may be used **outside** the church **only**.

Candles

The existing candles in the worship space will be lit during your service by the Verger. A Unity or memorial candle can be used on the altar in addition. Please discuss this with your presiding minister. Fire safety regulations do not allow any other candles in our historic buildings. Another option is the use of electric candles.

Photographers and Videographers

We ask that you have only one official photographer and/or one videographer. Your photographer and videographer will need to speak with the vergers or officiating minister before the service, to ascertain where best to locate themselves.

The photographer/videographer must not obstruct or interfere with the service at any time.

While we understand that having a lasting memory of your wedding day is important, we ask that all those involved in the service respect that the marriage service and building are sacred.

If you would rather your friends and family did not take photos during the service, please print this in your order of service. If you would like to book the church for photographs before your wedding, there is a \$150 fee.

Order of Service

An order of service can help your guests follow the service. It is also the place to print the words of the hymns and The Lord's Prayer which will be included in the service. It is your responsibility to provide an order of service for your guests. Please make sure it is approved by the officiating minister before it is printed.

Ushers

Ushers play an important role in the smooth running of your wedding service. They should arrive 30 minutes before the service and introduce themselves to the priest and vergers. They greet your family and friends, direct family members to reserved seating in the front rows, guide other guests to the front of the church, and hand out any orders of service. They are also responsible for collecting any written material left in the pews after the service.

Wedding Rehearsal

Please book a date and time for your rehearsal with the Cathedral office in consultation with the officiating minister. This will take place in the week leading up to your wedding. We recommend that your parents, bridal party, readers, and ushers attend the wedding rehearsal. The vergers will be at the rehearsal to make any practical arrangements. We ask that you arrive on time for this one hour rehearsal as there may be another event following it. Please bring any CDs which you would like to play in the service and leave these with the vergers for your wedding day.

Contacting Us

Cathedral Secretary: Merle Abbot

E-mail: office@holy-trinity.org.nz

Telephone: (09) 281 3746

Mobile: 021 606213

Postal Address:

Holy Trinity Cathedral

PO Box 37148

Parnell

Auckland 1151

Cathedral Organist: Philip Smith

E-mail: philip@holy-trinity.org.nz

Mobile: 027 269 2556

Electronic Payment Details

BNZ 020192 0031919 01

Reference: 'Wedding Deposit' and your name and wedding date.

Please email the Cathedral Secretary in the Cathedral office when the payment has been made.

The Marriage Licence

Around two months before your wedding day, you will need to apply to the Registrar of Births, Deaths and Marriages (ph: 0800 22 52 52 <http://www.dia.govt.nz/Services-Births-Deaths-and-Marriages-Marriages>) for a licence. The licence is valid for three months, and it takes approximately three days to be prepared. If you have previously been married, you will need to show the Registrar the legal papers relating to the dissolution of that marriage.

You need to give the Registrar the street address of the church you will be married in, which are as follows:

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| Holy Trinity Cathedral | 446 Parnell Rd, Parnell, Auckland |
| St Mary's-in-Holy Trinity | 446 Parnell Road, Parnell, Auckland |
| Bishop Selwyn Chapel | 446 Parnell Road. Parnell, Auckland |
| St Stephen's Chapel | 12 Judge Street, Parnell, Auckland |

Please note that we cannot conduct a legal marriage without a licence. It is your responsibility to ensure that the licence is completed correctly and delivered to the Cathedral office two weeks prior to your wedding so that the Cathedral's register can be filled out.

The Wedding Day

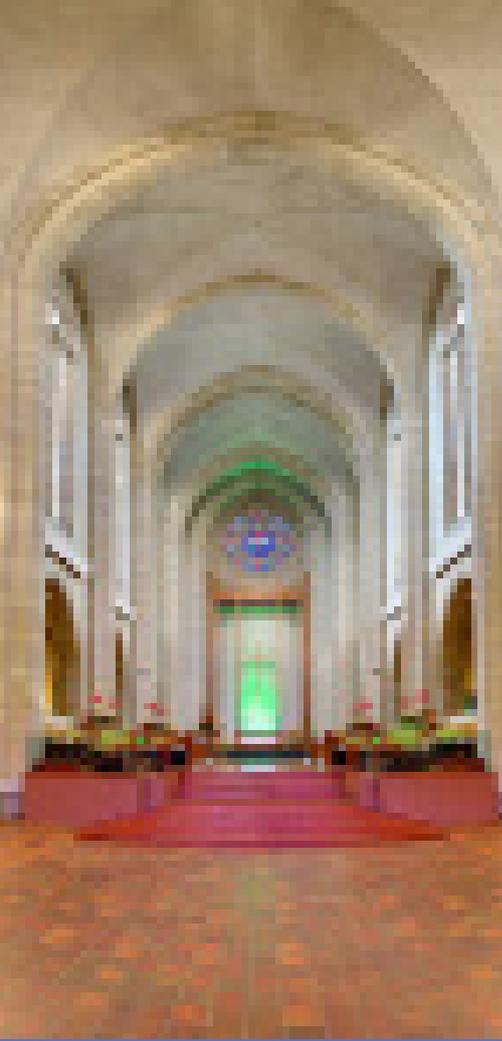
On the day of the wedding, the groom and his party should arrive at the church about thirty minutes before the service begins.

The bride and her party need to arrive on time. As other weddings often follow yours, a late arrival may mean your service will be shortened. If a wedding begins later than 15 minutes after the wedding time, extra charges will be incurred for staffing.

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Our Worship Spaces

Holy Trinity Cathedral offers five different worship spaces available for your wedding service.



Holy Trinity Cathedral Nave

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| Physical Address | Holy Trinity Cathedral 446 Parnell Road, Parnell, Auckland 1151 |
| Seating | 750-1100 |
| Cost | \$2,500 |
| Music | Organ/Grand Piano/CD/MP3 |
| Parking | Our 150 space pay-and-display car park can be accessed from Parnell Road and Brighton Road. |
| Special Features | The Nave boasts the largest expanse of stained glass in the Southern Hemisphere in its Great Window. Look back at this spectacular masterpiece as you greet your congregation as husband and wife. |

The largest of our worship spaces is open, and welcoming. This is the ideal location for larger weddings.

Featuring art work by leading New Zealand artists Nigel Brown, Shane Cotton, Robert Ellis, and Ann Robinson, the beautiful stained glass windows create a light and colourful atmosphere.

Opening directly onto the forecourt, the Nave offers space for your family and friends to gather before the service and for you to greet them after you are married.

There is also an impressive aisle for the wedding party.



Holy Trinity Cathedral Chancel



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|------------------|--|
| Physical Address | Holy Trinity Cathedral 446 Parnell Road, Parnell, Auckland 1151 |
| Seating | 120 maximum |
| Cost | \$1.800 |
| Music | Organ/CD/MP3 |
| Parking | Our 150 space pay-and-display car park can be accessed from Parnell Road and Brighton Road. |
| Special Features | The high vaulted ceiling of the Chancel and the view of the Great Window make this a grand setting for weddings. |

This classical worship space, offers the ideal setting for weddings with up to 120 guests. Dedicated in 1973, the Gothic-inspired space, with high vaulted ceilings, distinctive arches and polished wooden floors, is used regularly for smaller Cathedral services. The Chancel combines the grandeur of the Cathedral with the intimacy of a smaller space. Guests are seated at either side of the aisle, facing each other, with an open view of the wedding party.



Bishop Selwyn Chapel



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| Physical Address | Holy Trinity Cathedral 446 Parnell Road, Parnell, Auckland 1151 |
| Seating | 120 maximum |
| Cost | \$1,800 |
| Music | Organ/CD/MP3 |
| Parking | Our 150 space pay-and-display car park can be accessed from Parnell Road and Brighton Road. |
| Special Features | The Chapel has a gilded ceiling, and unobstructed views across Auckland's leafy suburbs to Maungakiekie. |

The Bishop Selwyn Chapel is the newest wedding venue at Holy Trinity Cathedral. The glass-walled Chapel, designed by Auckland architects, Fearon Hay, overlooks the Trinity Gardens and the Selwyn Oaks. It also boasts a spectacular view of Maungakiekie/One Tree Hill. Hidden from public view, the Bishop Selwyn Chapel lends a sense of privacy whilst retaining the sense of grandeur of the Cathedral in a modern setting.



St Mary's-in-Holy Trinity



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| Physical Address | Holy Trinity Cathedral 446 Parnell Road, Parnell, Auckland 1151 |
| Seating | 500 maximum |
| Cost | \$1,800 |
| Music | Organ/Grand Piano/CD/MP3 |
| Parking | Our 150 space pay-and-display car park can be accessed from Parnell Road and Brighton Road. |
| Special Features | St. Mary's Church is surrounded by the Trinity Gardens and Labyrinth which provide a spectacular backdrop for photographs. |

This historic church provides a warm and inviting atmosphere for wedding services. Kauri panelling, high ceilings, and traditional stained glass windows help to create a wonderful sense of occasion. This picturesque and romantic church is suitable for weddings of any size.

St Mary's-in-Holy Trinity is a heritage building and a Taonga of this country. Its history is deeply linked with the history of New Zealand itself which makes this church a wonderfully special place to marry, following the many generations of couples who have gone before.





St Stephen's Chapel

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| Physical Address | St. Stephen's Chapel, 12 Judge Street, Parnell, Auckland 1151 |
| Seating | 45 maximum |
| Cost | \$1,000 |
| Music | Organ/CD |
| Parking | On street parking is available on Judge Street or Judges Bay Road. |
| Special Features | The chapel bell may be rung by a Cathedral staff member at the conclusion of your marriage service. |

*Please note that the reserve around St. Stephen's Chapel is owned by Auckland Council.

Nestled in an historic graveyard, overlooking Judges Bay and Auckland Harbour, this charming chapel is perfect for the small wedding gatherings. St Stephen's Chapel is steeped in Auckland history, and has been used continuously for worship from 1856 to the present day. Intimate and private, the Chapel is surrounded by expansive grounds with a view of the water and is a breathtaking place to hold a small wedding ceremony.



Wedding Ceremony Checklist

first steps...

- Meet as a couple with one of the Cathedral Clergy.
- Complete Wedding Booking Form.
- Pay the \$300 deposit to secure your booking.
- Select a date for your IMAGO Marriage Preparation Course.
- If required, book the Bishop Monteith Visitors' Centre.

three months to go...

- Apply for your marriage licence through Births, Deaths and Marriages at the Department of Internal Affairs:
0800 22 52 52
<http://www.dia.govt.nz/Services-Births-Deaths-and-Marriages-Marriages>.

two months to go...

- Meet with the Priest to begin to plan your wedding service. Please contact the Cathedral Office if you have not heard from us by this time.
- Discuss your wedding music with the Cathedral Organist, Philip Smith even if you have decided not to have organ music.
- Book a wedding rehearsal date with the Cathedral Office and in consultation with the officiating Minister.

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| Meeting with officiating Minister | Date: | Time: |
| Meeting with Cathedral Organist | Date: | Time: |
| Wedding Rehearsal | Date: | Time: |

two weeks to go...

- Give your marriage licence documentation to the Cathedral Office.
- Pay the balance of the booking fee owing to the Cathedral.

the week before your wedding...

- Attend your rehearsal with your wedding party and anyone who is helping with the wedding.

on your wedding day...

- Groom: arrive at least 30 minutes before the wedding.
- Bride: arrive at or before the time the service is booked for.