

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

MINUTES

BUSINESS MEETING

Tuesday, June 6, 2017

4:30 pm

The monthly business meeting for the month of June 6, 2017 was held this day in the Mercer Elementary School Superintendent's Conference Room, 2nd Floor, 1020 Old Trenton Road, Hamilton, NJ.

The Board of Education took the following actions:

1. **CALL TO ORDER:** Board of Education President Camille Rainiero called the meeting to order at 4:30 pm.

OPEN PUBLIC MEETING STATEMENT: Ms. Rainiero read the following statement:

In accordance with the provisions New Jersey Open Public Meetings Law, the Board of Education has caused notice of this meeting to be posted in the Board Office and in the Mercer County Clerk's Office and mailed to the *Trenton Times*.

ROLL CALL:

Present: Camille Rainiero, Russell White, Yasmin Hernandez-Manno (arrived at 4:35 pm), Samuel Floyd, Lisa Vena and Jan Lewis.

Also Present: Tanya Dawson, Business Administrator/Board Secretary, Christine MacDonald, Human Resource Manager and Walter Bliss, Board Attorney.

2. **PLEDGE OF ALLEGIANCE:** Ms. Rainiero led the assembly in the Pledge of Allegiance.

3a. **PUBLIC SESSION:**

Brian Kozakowski, Principal Mercer High School presented the following awards from MHS:

Kristofer Gould	Teacher of the Year
Ann Munday	Professional of the Year
Nancy Bentz	Para Professional of the Year

Brian Bittings, Interim Principal Joseph Cappello School presented the following awards from JFC:

Joelle Mileski	Teacher of the Year
Nancy Martin	Professional of the Year
Kelly Gulden	Para Professional of the Year

Christine MacDonald, Manager Human Resources presented the following awards from MES:

Cynthia Golway	Teacher of the Year
Evelyn Ambrose	Professional of the Year
Gabriella Lee	Para Professional of the Year

Ms. Rainiero congratulated everyone on behalf of the Board.

Denise Dombkoski, Occupational Therapist at Joseph F. Cappello School read a statement on behalf of the Behavior Team Members at JFC regarding the support needed for this program (statement attached).

3b. EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discussion certain matters, now therefore

BE IT RESOLVED, that the Mercer County Special Services Board of Education shall recess to executive session for the purpose of discussing:

Personnel,

BE IT FURTHER RESOLVED, that the discussion of such subject matter in closed session will be disclosed to the public when the need for confidentiality no longer exists, unless such is otherwise prohibited by law.

On a Motion by Lisa Vena and Seconded by Jan Lewis the Board unanimously voted to go into Executive Session at 4:49 PM.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

On a Motion by Lisa Vena and Seconded by Jan Lewis the Board unanimously voted to return to the open meeting at 5:02 PM.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

4a. Approval of the May 2, 2017 Board Meeting Regular and Executive Minutes:

A Motion by Lisa Vena and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Abstain	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

5. Bills To Be Approved totaling \$ 4,842,465.14 and authorization of transfers within program areas as approved by the Superintendent

A Motion by Russell White and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

6. Board Secretary/Treasurer’s Report for April 2017

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

7. Correspondence & Communications – None

8. Committee Reports – None

9. Superintendent’s Report - None

New/Special Projects: None

PERSONNEL & ADDENDUM

BE IT RESOLVED That the Board of Education does hereby approve the following appointments, reappointments, adjustments, resignations, terminations, retirements, leaves, transfers, suspensions, and requests for expedites, emergency certification for the School Year 2017 – 2018 as recommended by the Superintendent.

BE IT FURTHER RESOLVED That the Board of Education submit to the County Superintendent, as required, applications for emergency hiring and the applicants’ attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq, or N.J.S.A. 18A:6-4.13 et seq.

Appointments, Resignations, Leaves, Retirements, etc. and Addendum (*Attachment 9A*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Abstain
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

2017 Extended School Year, Contracted Assistant Staff (*Attachment 9A-1*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Abstain
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

2017 Extended School Year, Hourly Assistant Staff (*Attachment 9A-2*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Abstain
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

2017 Extended School Year, Contracted, Certificated Staff (*Attachment 9A-3*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Abstain
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

2017 Extended School Year, Hourly, Certificated Staff (*Attachment 9A-4*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Abstain
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

2017-2018 Home Component Staff Renewal (*Attachment 9A-5*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Abstain
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

2017-2018 Community Resource Staff Renewal (*Attachment 9A-6*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Abstain
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

Agreement between the Board of Education and Dana Hice-DePugh, Assistant Superintendent for Curriculum & Instruction, for the period July 1, 2017 through June 30, 2018 shared with Mercer County Technical School District, pursuant to the approval by the Executive County Superintendent on May 15, 2017. (*Attachment 9A-7*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Abstain
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

Agreement between the Board of Education and Tanya Dawson, Business Administrator/Board Secretary, for the period July 1, 2017 through June 30, 2018 shared with Mercer County Technical School District, pursuant to the approval by the Executive County Superintendent on May 15, 2017. (*Attachment 9A-8*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

Agreement for the 2017-2018 School Year between MCSSSD and Clarence Walker, Custodial Supervisor (*Attachment 9A-9*) and Addendum

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

PERSONNEL ADDENDUM:

Superintendent's recommendation to revise the reduction in force approved at the May 2, 2017 Board of Education Meeting. The revision is as follows:

From: (1) Principal Secretary, effective 7/1/2017 and (1) Secretary, effective 1/1/2018
 To: (1) Secretary, effective 7/1/2017 and (1) Secretary, effective 1/1/2018

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

MISCELLANEOUS:

Recommend Board approve the following:

2017 Governor's Educators of the Year Participation and Recipients (*Attachment 9B*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

2017 Para-Professionals of the Year Recipients (*Attachment 9C*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

Revised Curriculum Guides (*For Review in Assistant Superintendent’s Office*)

Mathematics: Grades K-5
Mathematics: Grade 6, 7 & 8

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

Revision(s)/New Policies/Regulations/Bylaws – ***First Reading*** (*Attachment 9D*)

POLICIES - None

REGULATIONS

3212 Professional Staff Attendance Review and Improvement Plan
 4211 Support Staff Attendance

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

Revision(s)/New Policies/Regulations/By-Laws – ***Second Reading*** (*Attachment 9E*)

BYLAWS

0000.01 Introduction (M)
 0000.02 Introduction (M)
 0160.1 Board Member Participation at Board Meetings Using Electronic Device (New)
(changes made from first reading – ByLaw attached)

POLICIES

- 2464 Gifted and Talented Students (M)
- 2622 Student Assessment (M)
- 3160 Physical Examination (M)
- 4160 Physical Examination (M)
- 5460 High School Graduation (M)
- 7446 School Security Program (New)
- 8350 Records Retention (New)

REGULATIONS

- 3160 Physical Examination (M)
- 4160 Physical Examination (M)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

REPORTS:

Fire and Security Drills for month of May 2017 (*Attachment 9F*)

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

Harassment, Intimidation & Bullying Report for May 2017:

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	1	0	0	1
TOTAL	1	0	0	1

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

Enrollment Data as of May 31, 2017:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2015-2016	521	519	654	659	665	661	666	661	657	660	657	652
2016-2017	511	508	586	598	601	600	603	607	615	616	619	

	<u>4/30/17</u>	<u>05/31/17</u>
Mercer High School	294	291
Mercer Elementary School	212	211
Regional Day	9	9
J. F. Cappello School	<u>101</u>	<u>108</u>
<i>TOTAL:</i>	<i>616</i>	<i>619</i>

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

11. New Business

Recommend Board approve the following:

- a. Approve the Horizon Blue Cross Blue Shield Dental Plans year 2 of 2 for staff for the 2017/18 school year per attached summary prepared by Conner Strong & Buckelew (Attachment 11-a).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- b. Approval to renew the Benecard Prescription Plan for staff for the 2017/18 school year per attached renewal summary prepared by Conner Strong & Buckelew (Attachment 11-b).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

- c. Approval to the revised contract with Monmouth Ocean Educational Services Commission (M-OESC) for the period July 1, 2017 to June 30, 2018 on an as needed nursing basis for nursing services Gaap account #11-000-213-340-00-HLTH (Attachment 11-c).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

- d. Approve the agreement between Mercer County Special Services School District and Hamilton YMCA After Care Program effective July 1, 2017 through August 31, 2017 (Attachment 11-d).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

- e. Approve to accept a donation of a Mason and Hamlin upright piano to the students of the Mercer Elementary School from Mr. Yang Li & Mrs. Hui Cao, parents of a student.

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Absent	

- f. Approval the professional services agreement of David N. Sharlin, P.O., F.A.A.P. as the School Medical Director for the 2017/2018 school year in the amount of \$51,969 Gaap Account # 11-000-213-340-00-HLTH (Attachment 11-f).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- g. Approve to continue agreement between Mercer County Special Services School District and Oasis for Teacher Evaluation Software through November 30, 2017.

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- h. Approve to contract with Realtime for the Student Database Management System, Cafeteria Point of Sale system and Emergency Notification System for the period July 1, 2017 through June 30, 2018 in the amount of \$17,537.50 Gaap account #'s 11-000-221-590-07-DRSS, 11-0000-251-590-00-ARM and 11-000-262-600-XX-XXXX (Attachment 11-h).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- i. Approve year 3 of 3 Bid No. 16-01 Fire Alarm Services to Allied Fire and Safety Equipment for the 2017/18 school year in the amount of \$36,482.50.

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- j. Approve the Community Resource Team Fee, Community Resource Assessment Service Fee Schedule - 2017/18 school year, Project Child Clinic Grant Services Fee Schedule - 2017/18 school year (Attachment 11-j).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- k. Approve the Bloodborne Pathogens Exposure Control Plan in accordance with the OSHA Bloodborne Pathogens Standard (Attachment 11-k).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- l. Approve the Compressed Gas Safety Program in accordance with OSHA 29 CFR 1910.101 Standards (Attachment 11-l).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- m. Approve the resolution to transfer up to \$800,000 into the Capital Reserve Account for future needed Capital repairs and or projects (Attachment 11-m).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- n. Approve to renew Cooperative Purchasing Agreements in 2017/2018 with the following: Hunterdon Educational Services Commission, Education Services Commission of New Jersey (formerly MRESC) and Mercer County (Attachment 11-n).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- o. Approve Resolution authorizing contracts with certain approved State contract vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a for the 2017/18 school year (Attachment 11-o).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- p. Approve to contract with Attorney Walter R. Bliss, Jr. for legal services as Board Attorney for the period beginning July 1, 2017 through June 30, 2018 in the amount of \$49,939 Gaap account #11-000-230-331-01-LEG (Attachment 11-p).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- q. Approve to accept the following donations to the Mercer High School:

\$50 Hamilton PBA Local #66 Civic Association Incorporated
 \$200 Mr. & Mrs. John Morris
 \$250 Lori Russo
 \$500 Rotary Club of Hamilton
 \$750 The Ernst Family
 \$950 Knights of Columbus Council #7000, Lawrenceville, NJ
 \$1000 Mr. & Mrs. Kevin Meara
 \$2000 PNC Bank

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- r. Approve Comegno Law Group as Special Counsel specializing in Special Education beginning July 1, 2017 through June 30, 2018 on an as needed basis at the rate of \$185 an hour for an amount not to exceed \$5,500 Gaap account #11-000-230-331-01-LEG (Attachment 11-r).

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- s. Approve NJSchoolJobs.com for posting position vacancies for the period July 1, 2017 through June 30, 2018 at a cost of \$1,600. Gaap Account #11-000-230-590-01-ADV (Attachment 11-s).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- t. Approve the services of Lori Perlow to support a marketing plan for Mercer County Special Services School District effective July 1, 2017 through June 30, 2018 at \$40 per hour not to exceed \$2,000 Gaap account #11-000-251-340-00-BUS (Attachment 11-t).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Ms. Vena asked what services has she performed and what will she do moving forward?
 Ms. Dawson responded, I will have Ms. Hice DePugh provide that information to you.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- u. Approve the Resolution authorizing DIGroup Architecture, LLC to submit to the Department of Education an approval for an Amendment to the Plan for the Capital Improvement of the Fire Alarm and Intercom System Replacement at the Joseph F Cappello School (Attachment 11-u).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- v. Approve the Resolution authorizing DIGroup Architecture, LLC to submit to the Department of Education an approval for an Amendment to the Plan for the Capital Improvement of the Clock System Replacement at the Mercer High School (Attachment 11-v).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- w. Approve the Resolution authorizing DIGroup Architecture, LLC to submit to the Department of Education an approval for an Amendment to the Plan for the Capital Improvement of the New Pole Barn Outdoor Storage Facility on the grounds of Mercer County Special Services School District and Unit Vent System Replacements at Mercer Elementary School (Attachment 11-w).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- x. Approve to accept \$1,000 reimbursement from BCIP JIF for the 2015-16 Safety Incentive Program (Attachment 11-x).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- y. Approve The Standard Insurance Company Short Term Employee Disability Request for Group Insurance Amendment to change the weekly maximum benefit from \$604 to \$633 to match NJTDM Maximum for 2017 (Attachment 11-y).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- z. Approve the following Therapy Services vendors competitive contracts on an as needed basis for Therapy Services for the 2017/18 school year:

SPEECH CC18-01	OCCUPATIONAL CC18-02	PHYSICAL CC18-03
ARDOR	ARDOR	INVO
Advance Education Advisement	INVO	Kaleidoscope
INVO	Kaleidoscope	Oxford Consulting
Kaleidoscope	OT Consultants	Rehab Connection
OT Consultants	Oxford Consulting	TheraCare
Oxford Consulting	Rehab Connection	Therapy Source
TheraCare	TheraCare	Tiny Tots
Therapy Source	Therapy Source	
Tiny Tots	Tiny Tots	

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- aa. Approve the Student Worksites for the 2017/2018 school year (Attachment 11-aa).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- bb. Approve The Roxey Ballet Company, Inc., to provide dance performance and curriculum to the students at Mercer Elementary School. Roxey Ballet Company, Inc., is sponsored through Young Audiences and The Dodge Foundation who provide a financial 50/50 match for the cost of the performances. Roxey Ballet will provide three classes per week over a six week period for five classes. The Roxey Ballet Company, Inc. works with the classroom teachers to incorporate curriculums and providing transfer of movement using energy, speed, etc., to promote learning in the classroom. Project dates of the performances will be scheduled during the 2017/2018 school year. The District's cost is not to exceed \$3,750.00 Gaap account(s) #'s 11-214-100-890-80-AUT, 11-209-100-890-80-BD and 11-212-100-890-80-MD. The cost is to be split equally between the three accounts.

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- cc. Approve Tools of the Mind to provide Professional Development Services contract, professional development training and program curriculum for certified staff members (one Pre-K Teacher and one Kindergarten Teacher) and non-certified staff members (two classroom assistants) at Joseph F. Cappello School. Training is scheduled for August 22 & 23, 2017 for Kindergarten and August 24 & 25, 2017 for Pre-K. Staff will be trained on Tools of the Mind Pre-K and Kindergarten curriculum. In addition, the four staff members will each receive an additional four dates of professional development training during the 2017/2018 school year as well as four additional webinars, the Tools of the Mind manual and an iScaffold subscription. The cost of the training is not to exceed \$6,600, the cost of the required curriculum is not to exceed \$1,900, the contract is to begin July 1, 2017 and will continue until June 30, 2018. Gaap account # 11-000-223-390-02-DOCI (Attachment 11-cc).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- dd. Approval to continue contract with Frontline Technologies AESOP subscription for school year 2017/18 for software that will maintain staff attendance and required documentation of substitutes at a cost per year of \$8,134.20 Gaap account #11-000-251-340-00-BUS (Attachment 11-dd).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- ee. Approve renewal of System 3000 software for human resources, personnel, accounting, invoicing inventory and employee portal for the 2017/18 school year for a total of \$29,483 billed semiannually Gaap Account # 11-000-251-340-00-BUS (Attachment 11-ee).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- ff. Approve the annual maintenance and support of the District's Policy and Regulation Manuals and annual subscription to New Jersey School Digest for the 2017/18 school year to Strauss Esmay Associates, LLP for \$4,090 Gaap account # 11-000-230-340-00-CON (Attachment 11-ff).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- gg. Approve to renew the services of Med-Flex Incorporated, year 2 of 3 as medical waste disposal and transport company for the District for 2017/18 school year in the amount of \$150 Gaap Account # 11-000-213-610-XX-HLT (Attachment 11-gg).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- hh. Approve to write off Invoice #16-00700 in the amount of \$975 for a Ewing Township student inadvertently billed (5) five days before the actual start date (Attachment 11-hh).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

- ii. Approve the Agreement of the Sodexo School Services contract for 2017/18 for the Management Fee of \$24,360 and the General Support Services Allowance Fee of \$21,315. Sodexo shall reimburse SFA for the Deficit greater than Ten Thousand Eight Hundred Fifteen Dollars and No cents (\$10,815), in an amount not to exceed one hundred percent (100%) of Sodexo’s Annual Management Fee (“Sodexo’s Share”). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year’s Surplus on a monthly basis (Attachment 11-ii).

Breakfast, Lunch & Milk Prices with Sodexo School Services for 2017/2018:

Breakfast	<u>2017/2018</u>
	<u>Student</u>
Mercer High	\$1.65
Joseph F. Cappello	\$1.65
Mercer Elementary	\$1.65
Mercer County Vo-Tech	\$1.65
Rubino Academy	\$1.65

Reduced Price Breakfast for all schools will be \$.30

Lunch	<u>2017/2018</u>	
	<u>Student</u>	<u>Adult</u>
Mercer High	\$2.90	\$4.25
Joseph F. Cappello	\$2.75	\$4.25
Mercer Elementary	\$2.75	\$4.25
Mercer County Vo-Tech	\$2.90	\$4.25
Rubino Academy	\$2.90	\$4.25

Reduced Price Lunch for all schools will be \$.40

Milk Prices (flavored and un-flavored) will be \$.50

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Absent

jj. Miscellaneous Equipment for Disposal (Attachment 11-jj).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Yes	Ms. Hernandez-Manno -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes
	Ms. Gillespie -	Absent		

kk. Approval of Transportation Contract (s), Bids, Renewals & Addendums (Handout).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Yes	Ms. Hernandez-Manno -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes
	Ms. Gillespie -	Absent		

ll. Staff and Student Travel (Attachment 11-ll).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Yes	Ms. Hernandez-Manno -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes
	Ms. Gillespie -	Absent		

mm. Use of Building and Grounds (Attachment 11-mm).

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Yes	Ms. Hernandez-Manno -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes
	Ms. Gillespie -	Absent		

13 ADJOURNMENT

A Motion by Jan Lewis and Seconded by Lisa Vena to adjourn the meeting passed by unanimous voice vote, (6) aye's (0) nay's. Meeting was adjourned at 5:23 pm.

Respectfully submitted by:

Tanya Dawson
Business Administrator/Board Secretary