

Certification Sponsorship Policy

February 28, 2019

Overview: Genesis Business Solutions, LLC (“Genesis”) is committed to monetarily incentivizing and assisting in the speedy transition of becoming a servicing Agent and excellent performance. Therefore, Genesis will sponsor client certification courses by processing a voucher or a 100% reimbursement bonus for the total amount paid by all qualifying new and existing Agents for a client certification course after meeting the following requirements:

Certification Sponsorship Eligibility Criteria:

- Must enroll into a client certification course (100% Reimbursement Bonus Requests)
- Must be approved to enroll in an additional certification course via Request Form (Existing Agents)
- Must certify from the qualifying course (All Agents)
- Must be in Good Standing (overall CA/PC = 90%/95% or higher) or the respective CSA service requirements (All Agents)

Sponsorship Request Procedures:

1. Express Interest in a client course and complete all assessments.
 - Voucher: **Do Not Pay** for the course
 - 100% Reimbursement: Complete Enrollment by Paying for the course
2. Voucher Request:
 - Log into the Agent Corner and complete the Sponsorship Request Form:
<https://www.genesis-info.com/sponsorship>.
 - Once approved via email, log into the portal and complete enrollment
3. 100% Reimbursement:
 - Complete the Sponsorship Request Form:
<https://www.genesis-info.com/sponsorship>.
4. Approved Reimbursements are applied to the Agent’s pay invoice. Approved vouchers are applied immediately in the portal for enrollment.

If you have any questions, email them to Sponsorship@genesis-info.com.


Shannon Wiggins
Chief Executive Officer
Genesis Business Solutions, LLC