

North Dakota Licensing Process

1. Register and complete the exam, pay the \$87 test fee, and complete through PSI at www.psiexams.com.
2. Once you have passed the exam, you will also need to complete the fingerprint process through PSI. The total cost for the fingerprint process is \$72.50.
3. When the test and fingerprints are finalized, complete the on-line application through NIPR at www.nipr.com. The on-line application fee must be paid by credit card. License fee is \$100 (Visa, MasterCard, and American Express will be accepted).
2. Submit a copy of your license, the \$10 appointment fee, and your associate number by mail, email, or fax to:
LegalShield Licensing Department
P.O. Box 1443, Ada, OK 74821
Email: licensing@legalshield.com
Fax: (580) 436-7555
5. You will be notified when the appointment has been completed and you can begin marketing.



LICENSE EXPIRATION: The North Dakota license expires biennially on your birth month. Appointments expire annually on April 15th, however, if appointments are not renewed on time they will be terminated prior to April 15, based on the specifics mandated by the state. You will be notified of the renewal.