

ENRICHMENT CLASS APPLICATION

Name of Child: _____ DOB/AGE: _____

Name of Parent (s): _____

Cell Phone: _____ Email: _____

Emergency Contacts (if child is not enrolled at Camelot)

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

I would like to enroll my child in the following classes:

Day	Class	Time	Material Fee
Monday	BALLET	2:45- 3:30	Ballet Attire
Monday	SPACE	4:00- 4:45	\$10
Tuesday	HIP – HOP	2:45- 3:30	NC
Tuesday	ORGANIC GARDENING	4:00- 4:45	\$25
Wednesday	SOCCER	2:45 –3:30	NC
Wednesday	CIRCUS	4:00- 4:45	\$10
Thursday	PHOTOGRAPHY	2:45- 3:30	\$30
Thursday	CREATE	4:00- 4:45	\$10
Friday	JEWELRY MAKING	2:45- 3:30	\$20
Friday	Dinosaur Doodle, Dig n' Dance	4:00- 4:45	\$15
		Material Fees	\$
		Registration Fee	\$15
	#Of Classes (See Page 2)	Total For Classes	
		Total	\$

In order to be officially enrolled all applications must be turned in with a check for the full amount of the class plus the registration fee. All checks should be made out to **Camelot Kids**. Please include your child's name on each check. No refunds will be made for missed classes due to sick days or absences. Please turn all applications in to Gohar. If you have any questions or comments please call 323-662-2663.

ADMIN USE ONLY

REGISTRATION: _\$ _____

OF CLASSES: _____

MATERIAL FEE'S: _____

TOTAL: _____

ENRICHMENT CLASS APPLICATION

Fee Schedule

Days of Participation	Duration of Class:	Fees: Morning 8-1pm	Fees: Full Time 8-5pm or Afternoon 1-5pm
1 class per week	8 week session	\$120	\$80
2 classes per week	8 week session	\$240	\$160
3 classes per week	8 week session	\$336	\$216
4 classes per week	8 week session	\$448	\$288
5 classes per week	8 week session	\$520	\$320
6 classes per week	8 week session	\$624	\$384
7 classes per week	8 week session	\$672	\$392
8 classes per week	8 week session	\$768	\$448
9 classes per week	8 week session	\$792	\$432
10 classes per	8 week session	\$880	\$480
Material Fees	Only where	\$15-35	\$15-35
Registration Fee	Due for all	\$15	\$15

Frequently asked questions:

How does the fee schedule work?

First, decide which classes your child would like to take each week. Then, find the rates according to your child's level of participation. If your child is interested in taking two classes per week, the regular rates are \$160 for the entire 8-week session.

How are the fees determined?

The fees were designed to encourage student participation. The fees per class are \$10 (1-2 classes), \$9 (3-4 classes) \$8 (5-6 classes) \$7 (7-8 classes) or \$6 (9-10 classes) per week. We wanted to give students an incentive for participating in more classes. Families that pay for full time 9am-5pm or afternoon programs 1pm-5pm) receive a 15% discount from the regular tuition rates.

What is the material fee for?

Some classes require an extra material fee to cover the costs of materials and supplies needed to participate in the class. These classes are marked where indicated.

How do I pay?

All checks made out to **Camelot Kids** can be included with your application. NO CASH PLEASE! Make sure to include your child's name on each check and turn packet into the main office.

How do I know I am enrolled?

We will send out an official roster the week before classes. If a class is full we will contact you and let you know via phone or email. You will be wait-listed and given priority registration during the next session. Only completed applications with tuition checks are considered enrolled.

Do you pro-rate your classes?

Camelot Kids does not pro-rate classes due to late registration and/or for missed classes.

What is the registration fee?

The registration fee is required by all families and must be included in your tuition check. This fee is a fee per session to cover administrative costs, snacks & miscellaneous program expenses.

How can I request a refund? All refund requests must be made in writing by the commencement of the second week of classes. No refunds will be issued after the second week of classes.

ENRICHMENT CLASS APPLICATION

Policies and Procedures

1. Spaces are held for paid registrants only. All checks are made out to *Camelot Kids Inc.* A signed and completed registration form is required for each child. All registration materials should be turned in to the office. If a class is full, the student will be wait-listed and received priority registration for the next session.
2. Make-up classes or credit for missed classes due to absences or late registration are not available. At the end of each session two weeks are scheduled for make-up classes due to any class cancellations made by Camelot Kids.
3. All refunds must be made in writing and submitted to the Camelot Kids program director by the first week of classes for full refunds. NO REFUNDS ARE HONORED AFTER THE SECOND WEEK OF CLASSES.
4. If you are not enrolled full-time at Camelot there is no supervision for children either before or after their scheduled enrichment class. The after school enrichment classes all end by 5:00pm daily, please be prompt picking up your child. Late fees in the amount of \$5 every hour will be assessed for tardy pick-ups.
5. Space is limited for morning scheduled children and priority is given to full day and afternoon scheduled children.
6. All children with morning schedules with a 1pm pick up time will be charged \$10 per day if the child stays for any enrichment class. If you pick your child up at 1pm and drop them back for the enrichment class, no additional fee is due. (Space permitting, prior approval required)
7. We will let parents know as soon as possible of any cancelled class. This will be done by phone calls, email or written notice. A make-up class will be scheduled for the cancelled class. Your child will remain in the care of Camelot Kids for no additional charge for the duration of their normal enrichment class time.
8. All parents are to sign in/out for each class at the sign in desk.
9. If your child will be absent for any reason please give us a courtesy call.
10. Parents are always welcome to visit all the Camelot Kids enrichment classes. However, some children may be distracted by your presence during class. Please speak with the instructor to see when it is in the best interest of your child to stay in such circumstances
11. Classes with insufficient enrollment will be cancelled during the first week of classes. If Camelot Kids cancels a class for any reason a full refund will be issued.
12. For more information about any of the classes, procedures or policies of the Camelot Kids program contact us directly.

I have read and agree to adhere to the policies and procedures above:

Name of Parent: _____ Date: _____

Name of Child: _____ Date: _____