



**SPRINGFIELD**  
*Massachusetts*  
**PUERTO RICAN PARADE**



*¡Puerto Rico  
vive!*

2018 THEME

**2018** REGISTER  
TO MARCH

2018 PARADE DATE:  
SUNDAY

**SEPT 16**

SPRINGFIELDPUERTORICANPARADE.COM | SPRINGFIELDPRPARADE@GMAIL.COM | 413.351.0557



LET'S CONNECT!

# 2018 Springfield Puerto Rican Parade

## Our Mission

The mission of the Springfield Puerto Rican Parade Committee is to celebrate and raise awareness of Puerto Rican culture and honor the contributions of our community.

## 2018 Parade Committee

Hector Zavala Jr., Chair | Attorney

Lucila J. Santana, Vice-Chair | Public Relations Coord. Springfield Public Schools | Co-owner L&G Photo

Kelvin Molina-Brantley, Public Health Institute of Western Massachusetts | Co-owner Aurora Consulting

Farah Rodriguez, Treasurer | Compliance Officer & Human Rights Coord. Dep. of Mental Health

Adam Gomez, City Councilor, Property Manager/ Residence Service Coord. Bilingual Vets of WMass

Mary Irizarry, Event Planner at Ivy's Events

Wilfredo Lopez, Real Estate Broker, NAI Plotkin/ Homes Logic Real Estate LLC

Lizzy Ortiz, Homeless Service Coordinator (ACO), Mercy Hospital

Jade Rivera, Brand Ambassador, Friendly's Restaurant Corp. | Owner Exercise in Disguise Fitness

Victoria Ann Rodriguez, Paralegal, MassMutual | Real Estate Agent, Homes Logic Real Estate LLC

## 2018 Parade Highlights

- Over 150 marching contingents
- Over 7,000 marchers
- 50 parade volunteers
- Over 25 sponsors
- Over 10,000 parade spectators from the Western MA region

## 2018 Parade Information

**Date:** Sunday, September 16, 2018

**Time:** Line up begins at 10:00 a.m. on Main St (65<sup>th</sup> Infantry Way)/Wason Ave. Parade will promptly begin at 11:00 a.m. and end at 1:00 p.m. on Main St/Boland Way.

## 2018 Parade Theme:

# iPuerto Rico Vive!

## Deadlines

**Registration begins Friday June, 1, 2018**

**The last day to register to march is Friday, August 31, 2018.**

**The last day to register to march is Friday, August 31, 2018 – NO EXCEPTIONS**

*The Springfield Puerto Rican Parade Committee reserves the right to limit the amount of registrations and/or deny any registration if deemed to be in the best interest for the Parade.*

## 2018 Marching Contingency Registration

Please complete and return pages 3-9 of this packet

<b>PARADE UNIT INFO:</b>
Name of Marching Group:
City/State Group Represents:
Sponsoring Organization (if applies):
Website:
Number of Participants:
Mailing Address:
<b>PRIMARY CONTACT PERSON:</b>
Please provide contact info for the primary contact person for this group. The Parade Planning Team will communicate with this person right up until Parade Day.
First & Last Name:
Phone:
Email:
<b>PARADE DAY GROUP LEADER(s)</b>
This will be the primary person(s) leading the Group on the day of the Parade. Cell phone number(s) are required!
GROUP LEADER #1    First & Last Name:
GROUP LEADER #1    Cell Phone Number:
UNIT LEADER #2    First & Last Name:
GROUP LEADER #2    Cell Phone Number:

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## NAME OF MARCHING CONTINGENCY:

X	Type of Entry	Fee	Quantity	Total
	School Groups (K-12)	Free		
	Not for Profit or Community Groups	\$100		
	Higher Education	\$100		
	Small Businesses (16 employees or less)	\$100		
	Large Businesses (17 employees or more)	\$250		
	Motorized Vehicles (not included in the registration) <i>Please note- No busses allowed</i>	\$50 per vehicle	-Limit of 2	=Fee x QTY
	Car Club*	\$50 per car	-Limit of 10	=Fee x QTY
	Motorcycle Club**	\$50 per motorcycle	-Limit of 10	=Fee x QTY
	Politicians not currently seeking reelection	Free		
	Float	\$50		
		<b>Total Registration Fee</b>	\$	

\*No more than four (4) Car Clubs will be registered for the 2018 Springfield Puerto Rican Parade. Registration will be based on a first-come first-served basis. \*\*No more than two (2) Motorcycle Clubs will be registered for the 2018 Springfield Puerto Rican Parade. Registration will be based on a first-come first-served basis.

## THEME PUERTO RICO VIVE:

Explain how your group plans to incorporate this year's Parade theme "Puerto Rico Vive" into its participation:

## ADDITIONAL INFORMATION OF MARCHING CONTINGENT (CHECK X ALL THAT APPLY):

	Antique Vehicle		Float		ROTC
	Band (Community)		Historical Units		Seniors
	Band (School)		Honor Guard/Color Guard		Sports Team
	Carriage/Wagon		Marching Unit		Vehicle Contingency
	Dance Troup		Military Drill Team		Veterans
	Decorative Bikes and/or Motorcycles		Music (DJ equipment)		Youth Group
	Equestrian		Pageant (s)		
	Other:				

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<b>X PAYMENT INFORMATION</b>	
	Check Payment Enclosed Payable to: Bilingual Veterans Outreach Centers of MA, Inc. Memo Line: 2018 PR Parade
	Please Invoice to the following address:



*A proud community partner  
and Fiscal Sponsor of the  
2018 Springfield Puerto  
Rican Parade Committee.*

**Please complete and return the registration to the address below no later than Friday, August 31, 2018.**

Springfield Puerto Rican Parade Committee  
PO Box 1273  
Springfield, MA 01101  
Email: springfieldprparade@gmail.com

**Please mail check payment to the address below no later than Friday, September 7, 2018.**

Springfield Puerto Rican Parade Committee  
PO Box 1273  
Springfield, MA 01101  
Email: springfieldprparade@gmail.com

Parade Route



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## 2018 PARADE CODE OF CONDUCT

**In order to ensure the safety of our spectators and parade participants, all parade participants must abide by the following:**

- Parade Participants should arrive at Wason Ave, Springfield, MA before 10am for parade line-up. (A line-up number will be issued upon registration)
- Arrivals after 10:00am will lose their spot in the lineup and will be staged at the end of the parade – no exceptions.
- The 2-mile parade will begin promptly at 11:00am and end at the corner of Main Street and Boland Way.
- The parade will take place rain OR shine.
- No person should jump on or off moving mobile units at any time nor should anyone be hanging onto a moving unit.
- Entries with live animals are responsible for clean-up.
- Please respect the residents and their property along the parade route
- Be respectful to parade organizers and follow their instructions
- NO alcoholic beverages allowed.
- Music/Noise: follow staff direction on music and noise volumes
- The Springfield Puerto Rican Parade is a family-friendly event, there is to be no use of profanity (verbal and music)
- Vehicles: no burning out or excessive engine revving
- City Officials, Police Officers and the Springfield Puerto Rican Parade Committee reserve the right to remove any unit or participant(s) at any time for failure to follow any criteria, rules or unsafe acts
- Your entrance fee must be paid to the Springfield Puerto Rican Parade Committee Prior to September 7, 2018.

**[    ] Mark with an X stating :**

Our organization/marching unit has reviewed and agrees to promote and uphold the 2018 Parade Code of Conduct.

**Unit Representative Name:**

Date:        /        /2018

**Signature:**

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# **Springfield Puerto Rican Parade**

## **Release and Waiver of Liability & Indemnity Agreement**

**Instructions:** One person with the authority to bind your organization or group for purposes of this RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT (hereinafter, RELEASE) and associated with your entry (parent or guardian, for a minor) must carefully review, complete and sign in the appropriate spaces at the bottom. Return the signed and completed form along with your parade application. You are welcome to print out extra copies of this form and collect additional signatures from any/all of the participants in your unit prior to the Parade, however only one signed waiver for each unit is required by the Parade Committee.

1. IN CONSIDERATION of being granted a position as an entrant and/or permission to participate in the Springfield Puerto Rican Parade, (the "Parade"), or on behalf of a minor child, the Undersigned, for herself/himself, her/his personal representatives, heirs, and next of kin, and on behalf of his/her organization or group (THE UNDERSIGNED): HEREBY RELEASES, WAIVES, DISCHARGES, AND CONVENANTS NOT TO SUE The Springfield Puerto Rican Parade Committee and Bilingual Veterans Outreach Centers of Massachusetts, Inc. All participants in the Parade and/or other activities of Springfield Puerto Rican Parade Committee and Bilingual Veterans Outreach Centers of Massachusetts, Inc., in Springfield, Massachusetts or elsewhere, sponsors of the Parade, and the Parade's directors, officers, volunteers, or agents of the foregoing, all of whom are referred to as "releases," from all liability that the undersigned, his/hers personal representatives, assigns, heirs, and next of kin for any and all loss or damage, and any claim or demands therefore on account of injury to the person or property or resulting in death of the undersigned, whether caused by the negligence of the releases or otherwise while the undersigned is observing, working for, or for any purpose participating in the Parade (including, but not limited to, all preparation therefore, the Parade itself, all incidental activities including pre-parade and post-parade activities, and the return of Parade materials to storage locations), the Parade, or any other activities of Springfield Puerto Rican Parade Committee and Bilingual Veterans Outreach Centers of Massachusetts, Inc.

2. It is THE UNDERSIGNED's express intent that this Waiver and Hold Harmless Agreement shall bind the members of his/her family, including his/her minor children, and spouse, if he/she is alive, and his/her heirs, assigns and personal representative, if he/she is deceased, and shall be deemed as a RELEASE, WAIVER, DISCHARGE, AND COVENANT NOT TO SUE the above-named RELEASEES. The UNDERSIGNED hereby further agrees that this RELEASE shall be construed in accordance with the laws of the State of Massachusetts and that any mediation, suit, or other proceeding must be filed or entered into only in Hampden County, Massachusetts. Any portion of this document deemed unlawful or unenforceable is severable and shall be stricken without any effect on the enforceability of the remaining provisions.

3. THE UNDERSIGNED HEREBY AGREES TO IDEMNIFY AND SAVE AND HOLD HARMLESS the releases and each of them from any loss, liability, damage, or cost they may incur due to the presence of the undersigned in any way observing, or working for, or for any purpose participating in the Parade (including, but not limited to, all preparation therefore, the Parade itself, all incidental activities including pre-parade and post-parade activities, and the return of Parade materials to storage locations), the Springfield Puerto Rican Parade Committee and Bilingual Veterans Outreach Centers of Massachusetts, Inc. or any other activity of Springfield Puerto Rican Parade Committee and Bilingual Veterans Outreach Centers of Massachusetts, Inc., and whether caused by the negligence of the releases or otherwise.

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4. THE UNDERSIGNED HEREBY ASSUMES FULL RESPONSIBILITY FOR ANY RISK OF BODILY HARM, DEATH OR PROPERTY DAMAGE due to the negligence of releases or otherwise while observing, working for, or for any purpose participating in the Parade (including, but not limited to, all preparation therefore, the Parade itself, all incidental activities including pre-parade and post-parade activities, and the return of Parade materials to storage locations), the Springfield Puerto Rican Parade Committee and Bilingual Veterans Outreach Centers of Massachusetts, Inc., or any other activity of Springfield Puerto Rican Parade Committee and Bilingual Veterans Outreach Centers of Massachusetts, Inc.

5. THE UNDERSIGNED hereby promises that the state of his or her physical health (if this release is on behalf of an individual), or the physical health of the persons representing the UNDERSIGNED in this Parade (if this release is on behalf of an organization) will, on the day of the Parade, be sufficiently sound to permit such person(s) to safely participate. If such person(s) will be handling any animal, motorized vehicle, apparatus, device, firearm, or other thing in the Parade, he/she/they is/are possessed of sufficient experience in doing so such that the life, limb or property of self and others will not be exposed to unreasonable risk of harm.

6. THE UNDERSIGNED understands and acknowledges the RISKS, HAZARDS AND DANGERS ASSOCIATED WITH PARADE PARTICIPATION. Parades involve inherent risks, hazards and conditions that may be dangerous to life, limb and property and that can arise in an incalculable variety of unforeseeable or foreseeable ways which may include (as examples, but not necessarily as a complete list) the following: The presence and use of horses and other animals, motor vehicles, machinery, firearms, floats, fireworks, acrobats, projectiles, aerial demonstrations, baton twirling, wind, rain, hail and other forces of the elements, and other threats to life and limb, such as the possibility of slipping and falling and complications associated with weather conditions and physical exertion (such as heat stroke, fainting, collapse, exhaustion or other more serious complications).

7. THE UNDERSIGNED further expressly agrees that the foregoing release, waiver, and indemnity agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Massachusetts.

8. IN SIGNING THIS AGREEMENT, THE UNDERSIGNED ACKNOWLEDGES AND REPRESENTS THAT he/she has read the foregoing RELEASE, understands it and signs it voluntarily as his/her own free act and deed; no oral representations, statements, or inducements, apart from the foregoing written agreement, have been made; the UNDERSIGNED is at least eighteen (18) years of age and fully competent; and he/she executes this RELEASE for full, adequate and complete consideration fully intending to be bound by same. The UNDERSIGNED certifies they he/she has the authority to execute this RELEASE on behalf of the organization named in part 9.

**9. Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(If Participant/Participating Organization is a minor, parent or guardian must sign this waiver.)

**Printed Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Name of your Organization:** \_\_\_\_\_

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# Springfield Puerto Rican Parade Reviewing Stand Information Form

Name of Organization: \_\_\_\_\_

Home Town: \_\_\_\_\_ State \_\_\_\_\_

Name of Person or Persons in Charge: \_\_\_\_\_

Email of person in Charge: \_\_\_\_\_

Additional Contact & Emails: \_\_\_\_\_

Names of Other Persons Marching: \_\_\_\_\_

Uniform Description (if applicable): \_\_\_\_\_

Years in Springfield Puerto Rican Parade: \_\_\_\_\_

Other Major Parades in which the Unit Participated: \_\_\_\_\_

Brief History of Unit (attach or describe on reverse side):

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Other Information of Interest (attach or describe on reverse side):

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