



## RULES AND REGULATIONS FOR ENTRIES TO IDBF CLUB CREW WORLD CHAMPIONSHIPS

### 1. Background

**This document sets out DBC's rules and regulations for awarding Club Crew World Championship (CCWC) entries at a Canadian Championship.**

The IDBF holds CCWCs in even years (e.g., 2018). The CCWCs are designed for club crews who are sanctioned, but not selected, by IDBF controlling associations. DBC is the IDBF member and controlling association for Canada. Club crews must be sanctioned by DBC in order to compete in a CCWC. Generally, DBC awards CCWC entries based on the rules and regulations set out in this protocol. Race-off opportunities for Small Racing Boats may be available as determined by DBC.

DBC may approve up to 7 Crews per Competition Class for each CCWC. These 7 crews consist of up to 5 Standard Racing Boats and up to 2 Small Racing Boats.

These rules and regulations are in addition to the IDBF's requirements regarding CCWCs (including the IDBF Competition Regulations and Rules of Racing, copies of which are available at [www.idbf.org](http://www.idbf.org)). Race Off opportunities for small boat may be available as determined by the IDBF/ DBC.

If there is a conflict between any provision of these rules and regulations and any provision of the IDBF Competition Regulations and Rules of Racing, the provision set out in this document will govern.

## 2. Defined Terms

- 2.1 “**CCWC**” means an IDBF Club Crew World Championship.
- 2.2 “**CCWC Year**” means the calendar year in which a CCWC is held.
- 2.3 “**Canadian Championship**” means the Canadian National Dragon Boat Championship sanctioned by DBC.
- 2.4 “**Club**” means an organization holding club membership with DBC.
- 2.5 “**Club List**” means the list setting out all members (including the full name, DBC PIN, postal address, email address, date of birth, and such other information as DBC may require of each Racer, coach, manager, program director and other officials) of a Club registered with DBC.
- 2.6 “**Competition Class**” means any combination of Racing Class and race distance (e.g., Junior Women [Racing Class] 500 meters [race distance]).
- 2.7 “**Crew**” means a crew, consisting of a maximum of 30 Racers (including one drummer and one steersperson), formed from the membership of a Club.
- 2.8 “**Crew List**” means a list of not more than 30 Racers taken from the Club List, showing the names and DBC PIN of all Racers who will race in a particular Competition Class at a Qualifying Regatta or Race-Off Regatta.
- 2.9 “**DBC**” means Dragon Boat Canada.
- 2.10 “**IDBF**” means the International Dragon Boat Federation.
- 2.11 “**Qualifying Regatta**” means a regatta sanctioned by DBC in which Crews participate for the purpose of meeting the eligibility requirements to challenge for a CCWC entry.
- 2.12 “**Qualifying Period**” means the months between one CCWC (e.g. April 2016) and the next CCWC Race Off Regatta (e.g. August 2017).
- 2.13 “**Racing Class**” means a group of races organized on the basis of age and gender (e.g., Junior mixed).
- 2.14 “**Race-Off Regatta**” means the Canadian Championship or such other regatta sanctioned by DBC at which one or more CCWC entries are available to be awarded.
- 2.15 “**Racer**” means a paddler, drummer or steersperson.
- 2.16 “**Standard Racing Boat**” means a dragon boat designed for 20 paddlers, a drummer and a steersperson for a maximum of 22 Racers.
- 2.17 “**Small Racing Boat**” means a dragon boat designed for 10 paddlers, a drummer and a steersperson for a maximum of 12 Racers.

## 3. Eligibility and Qualifications

- 3.1 To be eligible for a CCWC entry, a Club must be a member of, and each of its individual members (including Racers, coaches, managers, program directors and other Club officials) must be registered with, and in good standing with DBC during the Qualifying Period and the CCWC Year up to and including the CCWC.

- 3.2 A Racer can be a member of only one Club.
- 3.3 A Racer is eligible to compete in different Racing Classes provided he or she meets the requirements of the Racing Class.
- 3.4 A Racer must be registered with DBC and included in a Club List before he or she is included in a Crew List or participates at a Qualifying Regatta or a Race-Off Regatta.
- 3.5 A Racer may not transfer from one Club to another Club less than 6 months before a Race-Off Regatta.

#### **4. Qualifying Regattas**

- 4.1 A Club Racer must participate in at least 2 Qualifying Regattas during a Qualifying Period before such Racer is eligible to participate in a Race-Off Regatta. *Note: Racing in two Racing Classes at the same Qualifying Regatta constitutes participation in only one Qualifying Regatta.*
- 4.2 A Club Racer must be present in the marshalling area ready to race in order to be credited with having participated in a Qualifying Event. Appearing on a Crew List or other roster does not constitute participation in the Qualifying Event.
- 4.3 A Crew may compete in races for any Racing Class for which it is eligible to participate that are offered by a Qualifying Regatta.

#### **5. Club Lists and Crew Lists**

- 5.1 Unless otherwise directed by DBC, Clubs must submit all Club Lists and Crew Lists to DBC through the website "register.dragonboat.ca".
- 5.2 A Club must submit to DBC an initial Club List at least 2 weeks before each Qualifying Regatta to be used by the Club to qualify Racers for the Race-Off Regatta. Changes, including adding new Racers, can be made to this Club List throughout the Qualifying Period. New Racers must be added at least 2 weeks before a Qualifying Regatta.
- 5.3 A Club must submit to DBC a Crew List for each Qualifying Regatta at least 7 days before such Qualifying Regatta. Failure to do this will result in the Crew being ineligible to claim this event as a Qualifying Regatta for any of its Racers. DBC will not grant any waiver or exemption from this requirement.
- 5.4 A Club must submit to DBC a Crew List for the Race-Off Regatta at least 14 days before the Race-Off Regatta.
- 5.5 A Club may include on the Crew List for the Race-Off Regatta any Racer who is listed on at least 2 Qualifying Regatta Crew Lists.
- 5.6 At the Race-Off Regatta: (i) the Standard Racing Boat Crew List will consist of up to 30 Racers for all race distances; and (ii) the Small Racing Boat Crew List will consist of up to 18 Racers for all distances.
- 5.7 A Club must maintain 12 Racers from its Race-Off Regatta Standard Racing Boat Crew List on its CCWC Standard Racing Boat Crew List. A Club must maintain 6 Racers from its Race-Off Regatta Small Racing Boat Crew list on its CCWC Small Racing Boat Crew List.
- 5.8 All individuals appearing on a Club's CCWC Crew List must have been members of the Club for a minimum of 6 months preceding the CCWC.

- 5.9 For Standard Racing Boats, the CCWC Crew Lists submitted to the IDBF and DBC consist of up to 30 Racers. Crew Lists for Standard Racing Boats at CCWC consist of up to 26 Racers per race distance, all of who must be on the Crew List submitted to DBC. For Small Racing Boats, the CCWC Crew Lists submitted to the IDBF and DBC consist of up to 18 Racers. Crew Lists for Small Racing Boats at CCWC consist of up to 14 Racers per racing distance, all of who must be on the Crew List submitted to the IDBF and DBC.
- 5.10 A Racer may not be included on a CCWC crew list for the same Racing Class or Competition Class for both Standard Racing Boats and Small Racing Boats. (For example, a Racer cannot appear on a CCWC crew list for Premier Women for both Standard Racing Boats and Small Racing Boats. The Racer is to be included on the crew list of one category of racing boat only.)
- 5.11 Subject to the criteria above, a Racer may participate in a CCWC if his or her name appears on the Club List and Crew List for the CCWC Year and he or she is registered and in good standing with DBC.

## **6. Awarding of CCWC Entries**

- 6.1 DBC awards CCWC entries on the basis of the 200/250, 500 and 2000 metre distances of the Racing Class. CCWC points are awarded for the 200/250 and 500m finals. The 2000m final results are used exclusively for breaking ties (see 6.7)
- 6.2 Only one CCWC entry, whether based on Racing Class or category of racing boat, will be awarded to a Club. (For example, a Club will not be awarded more than one CCWC entry in the Premier Open Racing Class; nor will a Club be awarded a CCWC entry in the Premier Open Racing Class for both Standard Racing Boats and Small Racing Boats.)
- 6.3 If only one eligible Crew registers to compete in a Racing Class at the Race-Off Regatta, the Club registering that Crew will be awarded, by acclamation, the CCWC entry for that Racing Class, subject to sections 6.8 and 6.9 (as applicable) and section 7.
- 6.4 If more than one Club registers eligible Crews to compete in a Racing Class at the Race-Off Regatta, the Crews shall race against each other over all race distances for the Racing Class and points will be awarded on the following basis:

No of Crew	Pts																											
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
3	-	6	3	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4	-	7	4	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5	-	8	5	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6	-	9	6	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7	-	10	7	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8	-	11	8	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
9	-	12	9	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10	-	13	10	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
11	-	14	11	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
12	-	15	12	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
13	-	16	13	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-
14	-	17	14	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-	-
15	-	18	15	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-	-
16	-	19	16	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-	-
17	-	20	17	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-	-
18	-	21	18	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-	-
19	-	22	19	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-	-
20	-	23	20	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-	-
21	-	24	21	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-	-
22	-	25	22	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-	-
23	-	26	23	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-	-
24	-	27	24	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-	-
25	-	28	25	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-	-
26	-	29	26	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	-
27	-	30	27	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1

- 6.5 If the number of Crews in a Racing Class is at least two or up to the number of lanes, the Crews will race against each other over the distances of 200/250 meters and 500 meters. At the discretion of the Chief Official, any race may be considered a final and points will be awarded on that basis.
- 6.6 If the number of Crews in a Racing Class is more than the number of lanes, the Crews will race against each other in elimination heats over the race distances of 200/250 meters and 500 meters before proceeding to a final for each race distance. The Crews remaining after the elimination heats will race against each other in a final and points will be awarded on that basis.
- 6.7 If two or more Crews are tied in points for the final CCWC entry after completing all races under section 6.4 or 6.5, the awarding of CCWC entries will be determined by the results of the 2000m.
- 6.8 At a date determined by DBC after a Race-Off Regatta, DBC will offer to the 1<sup>st</sup> placing Crew the option of a Standard Racing Boat or a Small Racing Boat CCWC entry. If the Crew chooses a Standard Racing Boat CCWC entry then a Small Racing Boat CCWC entry (to a maximum of 2) will be offered to each of the next placing Crews, one at a time in order of finish. If all Crews select Standard Racing Boat CCWC entries (to a maximum of 5) then DBC will offer each of the 2 Small Racing Boat CCWC entries to the next placing Crews (6<sup>th</sup>, 7<sup>th</sup> etc.) until all CCWC entries have been exhausted. If a Crew(s) (in order of offer 1<sup>st</sup> – 5<sup>th</sup>) select one of the Small Racing Boat CCWC entries, DBC will offer the Standard Racing Boat CCWC entries to the next placing Crew (6<sup>th</sup>, 7<sup>th</sup>).
- 6.9 If:
- (i) a Club holding a CCWC entry notifies DBC that it will not be sending an eligible Crew to the CCWC;

- (ii) DBC revokes a CCWC entry held by a Club; or
- (iii) a Club fails to confirm that it will be sending an eligible Crew to the CCWC by the deadline set by DBC,

DBC will offer the CCWC Racing Class entry to the Club whose Crew placed 8<sup>th</sup> in the Racing Class at the Race-Off Regatta. If the entry is declined, DBC will offer the CCWC entry to the next successive Club and will repeat the process as often as necessary until the CCWC entry is accepted and awarded or the Clubs who competed in the Racing Class at the Race-Off Regatta are exhausted.

- 6.10 If, after the process set out in section 6.1 through 6.9 is exhausted, CCWC entries are unawarded, DBC will alert all member Clubs of the available CCWC entries. Any Club interested in being awarded an available CCWC entry must submit to DBC a Crew List (together with the fee required under section 6.11) within 21 days after the date of DBC's alert. Such Crew List must consist of Racers who have completed at least 2 Qualifying Regattas and meet the requirements of the Racing Class of the available CCWC entry. At the end of such 21-day period, DBC will conduct a random draw, at such time and place and under such rules as DBC may determine, from all Clubs that have submitted Crew Lists. For purposes of this section, the Canadian Championship will be considered a Qualifying Regatta. If the CCWC entry is declined, DBC will offer the CCWC entry to the next drawn Club and will repeat the process as often as necessary until the CCWC entry is accepted and awarded or the eligible Clubs are exhausted.
- 6.11 All Clubs wishing to participate in the random draw process must submit a cheque (or other form of immediately available funds acceptable to DBC) payable to DBC in the amount equivalent to the fee charged for participation in the CCWC Race-Off Regatta.
- 6.12 If a Club fails to accept the CCWC entry offered by DBC within 15 days of such offer, the Club will be considered to have declined the CCWC entry. The declined CCWC entry will then be available for awarding in accordance with sections 6.8 through 6.10, as applicable.
- 6.13 A Club holding a CCWC entry shall give written confirmation of its intention to participate in the CCWC to DBC no later than 6 months before the start date of the CCWC. If the Club fails to give such written confirmation to DBC, the Club will be considered to have forfeited the CCWC entry and it will have no further right to such entry. The forfeited CCWC entry will then be available for awarding in accordance with sections 6.8 through 6.10, as applicable.

## **7. Revoking CCWC Entries**

- 7.1 DBC may revoke a CCWC entry if:
- 7.1.1 the Club and its members fail to maintain their respective memberships or registrations (as applicable) with DBC in good standing up to the date of the CCWC;
  - 7.1.2 the Club fails to comply with the registration and eligibility requirements of the CCWC organizer and the IDBF;
  - 7.1.3 the Crew fails to comply with the by-laws, policies, rules, regulations and codes of conduct of DBC; or
  - 7.1.4 the Club or any of its members engages in conduct that, in the reasonable opinion of DBC, may bring DBC or any other its members into disrepute.
- 7.2 DBC maintains the right to impose further sanctions on Racers, coaches, managers, program directors and other Club officials who fail to comply with the by-laws, policies, rules, regulations and codes of conduct of DBC.

## **8. Exemptions**

- 8.1 A Club may seek an exemption from any of these rules and regulations upon written application to DBC. The application shall set out in sufficient detail the exemption being requested and the reasons for such exemption.

- 8.2 An application for exemption must be received by DBC no later than May 1 of the relevant year.
- 8.3 Applications for exemptions must be submitted with a non-refundable application fee of \$250.00.
- 8.4 DBC may, but is not obligated to, grant such exemptions from these rules and regulations, including upon such terms and conditions, as it considers to be appropriate in the circumstances.