



Fusion Force Dance Company

Absence Request

All Absences, for any reason must have this form turned in 1 week prior. It can be turned in to the front desk or emailed directly to thatsdancn@aol.com. Forms will be reviewed and a copy will be given to the dancer and kept on file. ALL unexcused absences are \$25 per rehearsal as per the FFDC contract and will be billed automatically to your account. If you need to arrange a private lesson to learn what you missed please do this prior to your absence.

Dancer: _____

Team: _____

Date Requesting: _____

- Entire Rehearsal
- Late to Rehearsal
- Leave Early from Rehearsal

Reason for Request: _____

- 1st Request
- 2nd Request
- 3rd Request
- 4th Request

Signature: _____

Dance company members are expected to attend all Saturday rehearsals from 12:30-3:30pm or longer as needs arise. Petites are expected to attend every Friday rehearsal from 7:30-8:30pm and specific Saturday rehearsals.

- a. To advise the directors of all absences well in advance. All absences must be made in writing with an email to thatsdancn@aol.com prior to the scheduled rehearsal. The 3 hour rehearsal is free of charge but any unexcused absence will result in a fee of \$25. The directors will decide what is an excused or unexcused absence and payment for an unexcused absence will be billed directly to the dancer's account.
- b. No member is permitted to miss more than 4 rehearsals within a contract season, excused or unexcused.
- c. Arriving late or leaving early to or from a rehearsal three times for any reason will be counted as one unexcused absence and a fee of \$25 will be billed to the dancer's account.

Office Use Only

- Excused Absence
- Unexcused Absence (Bill account \$25)