

## Recertifying as an NOHA Official

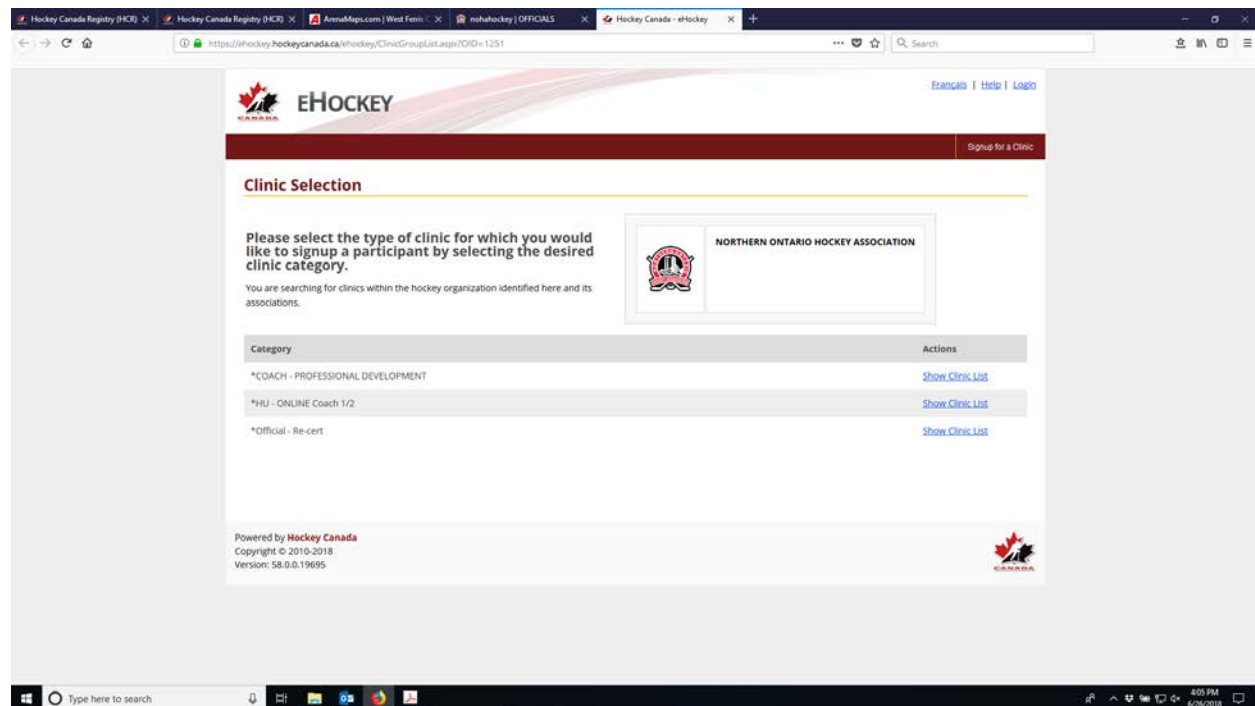


Go to [www.noha-hockey.com](http://www.noha-hockey.com) and click "Officials"

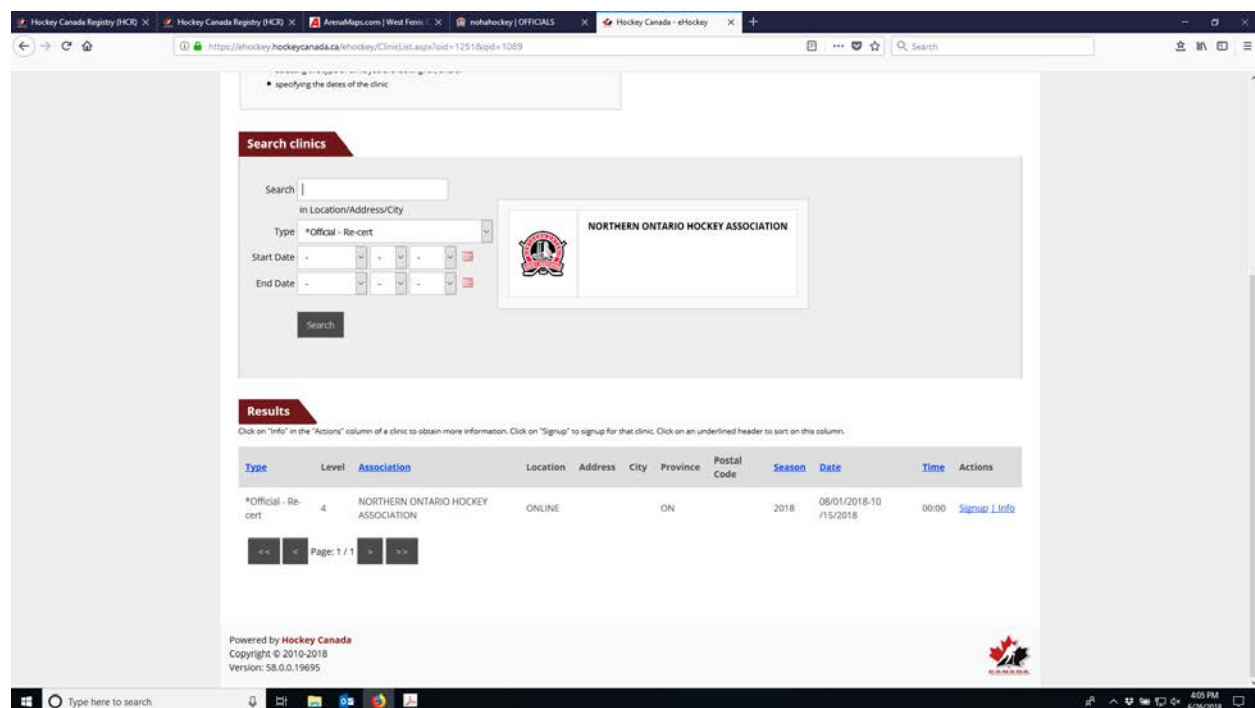


Click "Clinic Registration"

# Recertifying as an NOHA Official



## Select \*Official – Re-cert



Select your current Hockey Canada Level and click "Signup" If you are unsure of your current Hockey Canada level please contact Adam Morell at [amorell@noha.on.ca](mailto:amorell@noha.on.ca).

## Recertifying as an NOHA Official

The participant must meet the following requirements before they can sign up to this clinic.

**Requirement 1: Must be Level 4**  
One of the following:  
\*Official - Level 4  
\*Official - Level 4-5 Upgrade

**Requirement 2: The participant's CRC must be valid on the day they sign up**

**Selections**

Please select the applicable hockey Division. If it is not applicable, please select "NA".  
NA

Please select the Official Level that this Participant will be officiating this season.  
Level 4

Please choose the Official Office  
NOHA

Previous Next

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Select "NA", your current level, and "NOHA"

**eHOCKEY** Français | Help | Login

Signup for a Clinic

**Signup for a Clinic**

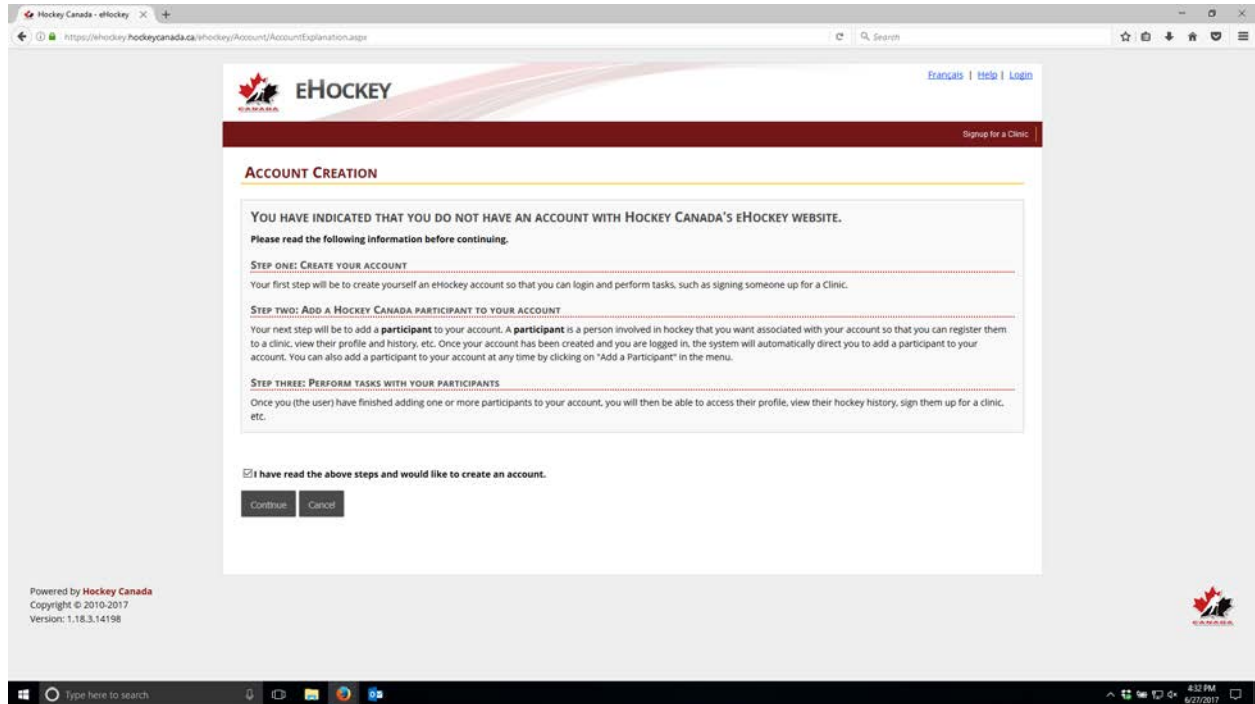
To continue signing up for the selected clinic, you must have an account and be logged in.  
If you have previously signed up yourself or someone else for a clinic online, you may already have an account and you may login with that account.  
If you have NOT previously signed up yourself or someone else for a clinic online, please proceed by creating a new account.

[I have an existing account and would like to login](#)  
[I would like to create a new account](#)

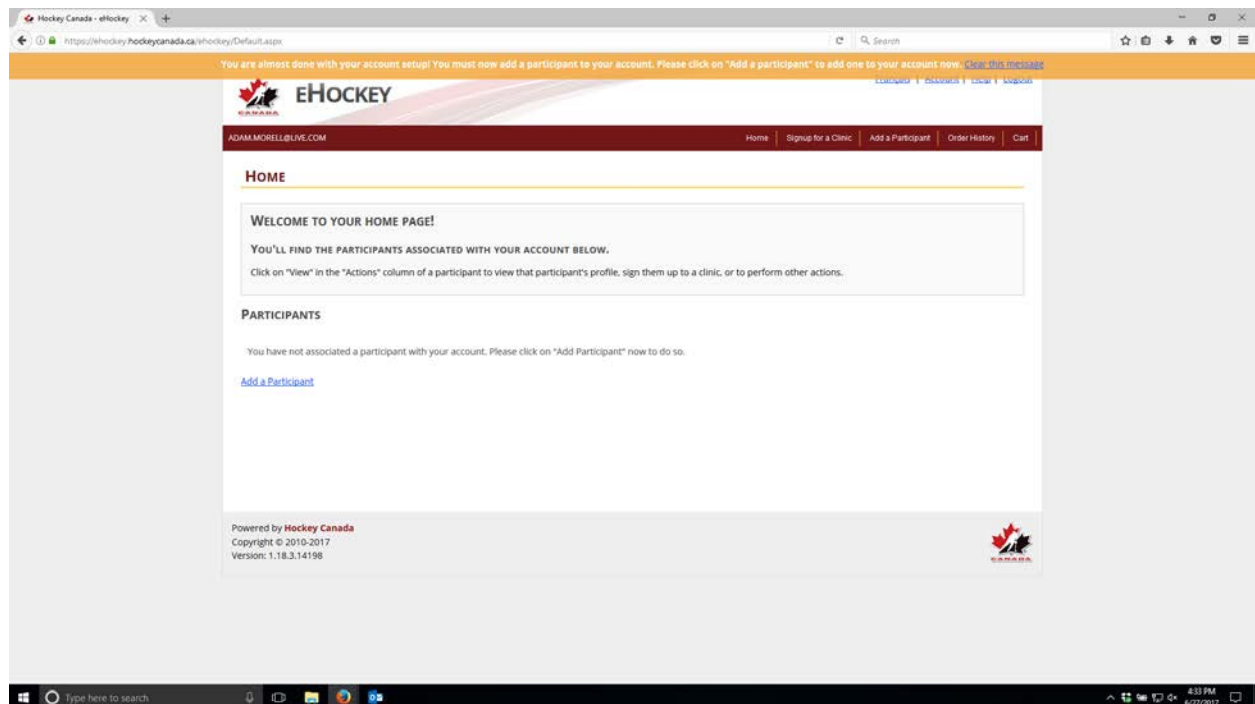
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If you already have an eHockey account, select "I have an existing account and would like to login" please proceed four pages down. If you need to create an account, please follow the instructions on the next page.

# Recertifying as an NOHA Official



Check the box and click "Continue"



Click "Add a Participant"

## Recertifying as an NOHA Official

Hockey Canada - ehockey

https://ehockey.hockeycanada.ca/ehockey/MemberSearch.aspx

You are almost done with your account setup! You must now add a participant to your account. Please click on "Add a participant" to add one to your account now. [View this message](#)

### ADD A PARTICIPANT TO MY ACCOUNT

YOU HAVE SELECTED TO ADD A HOCKEY CANADA PARTICIPANT TO YOUR ACCOUNT. PLEASE USE THE SEARCH FUNCTIONS BELOW TO FIND THIS PARTICIPANT IN THE DATABASE.

The search functions will find **EXACT** matches only. You **MUST** fill in the participant's **FULL** first name and last name, date of birth, and gender. You cannot search with partial information. **Do not enter middle names.**

#### SEARCH BY HOCKEY ID

Hockey ID:

Date of Birth:

\* Denotes required information

Search

#### SEARCH BY FIRST AND LAST NAME

Participant's First Name:

Participant's Last Name:

Date of Birth:

Gender:

Language:

\* Denotes required information

Search

Use the second search function to search for the participant who will be taking the course.

Hockey Canada - ehockey

https://ehockey.hockeycanada.ca/ehockey/MemberSearch.aspx

[View this message](#)

#### SEARCH BY HOCKEY ID

Hockey ID:

Date of Birth:

\* Denotes required information

Search

#### SEARCH BY FIRST AND LAST NAME

Participant's First Name:

Participant's Last Name:

Date of Birth:

Gender:

Language:


\* Denotes required information

Search

#### SEARCH RESULTS

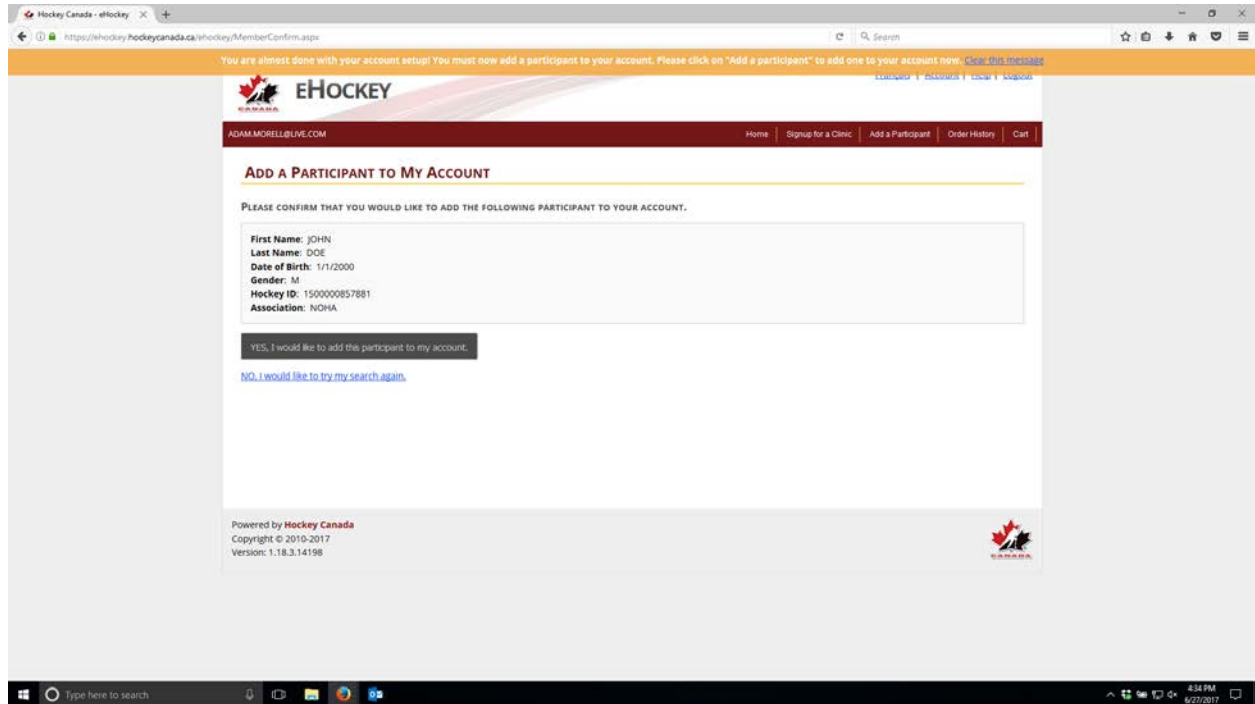
First Name	Last Name	Date of Birth	Hockey ID	Association	Actions
JOHN	DOE	01/01/2000	1500000857881	NOHA	<a href="#">Select</a>

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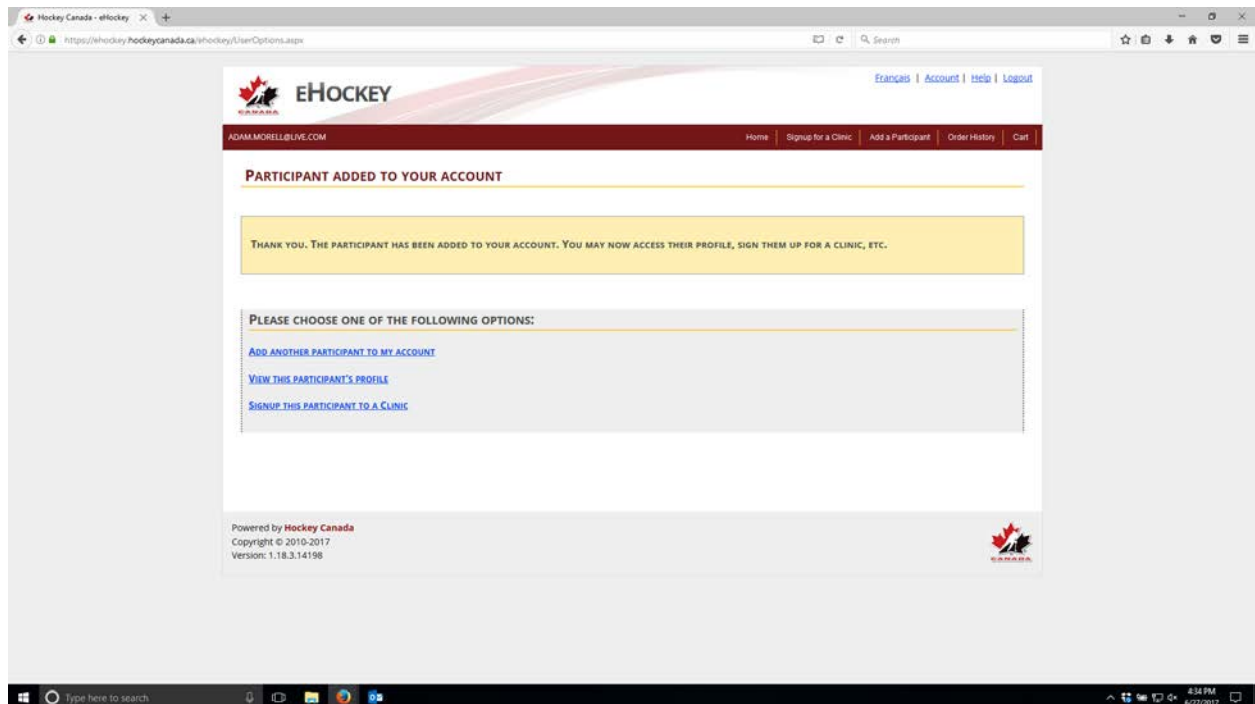


Your name and information will appear below, click "Select"

## Recertifying as an NOHA Official



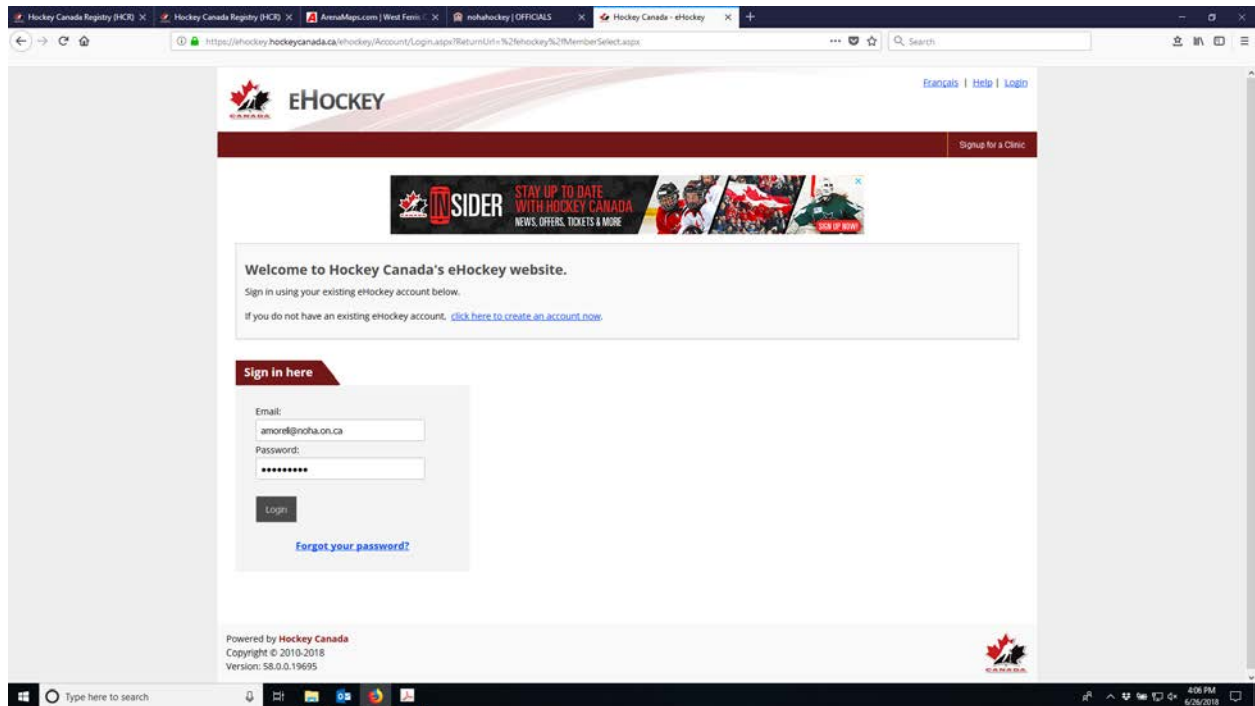
Click "YES, I would like to add the participant to my account"



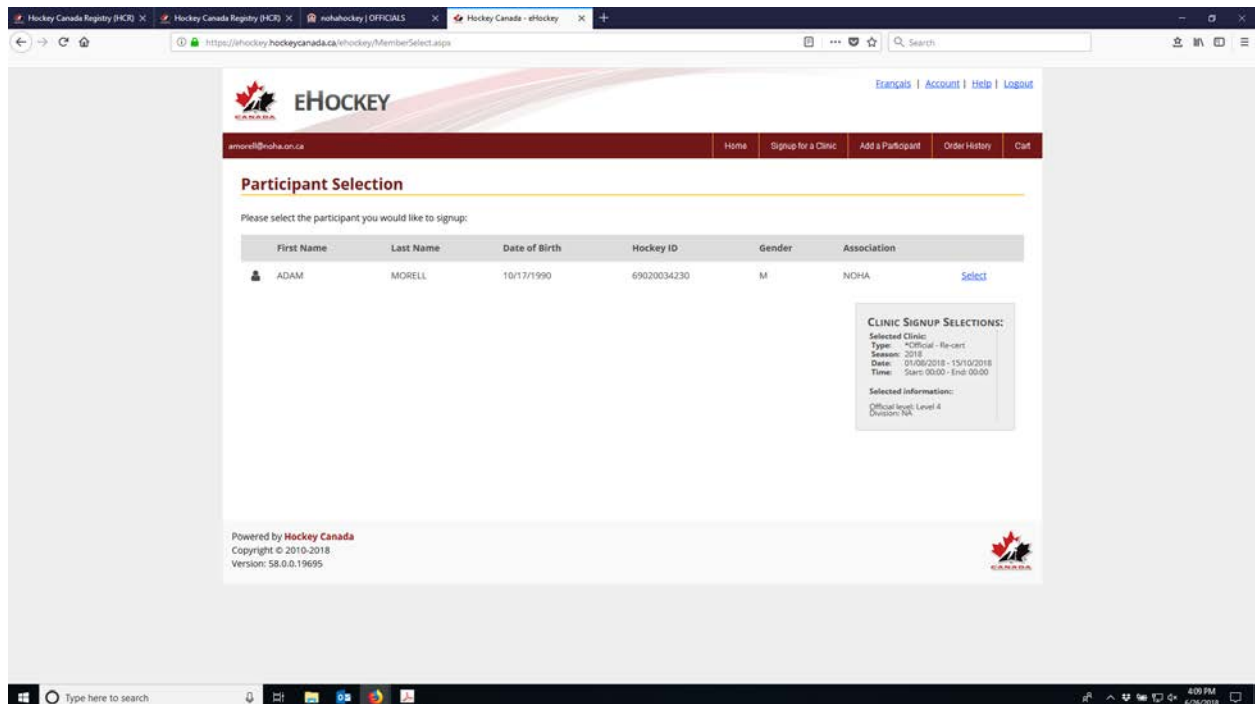
Click "Signup this participant to a clinic"



## Recertifying as an NOHA Official

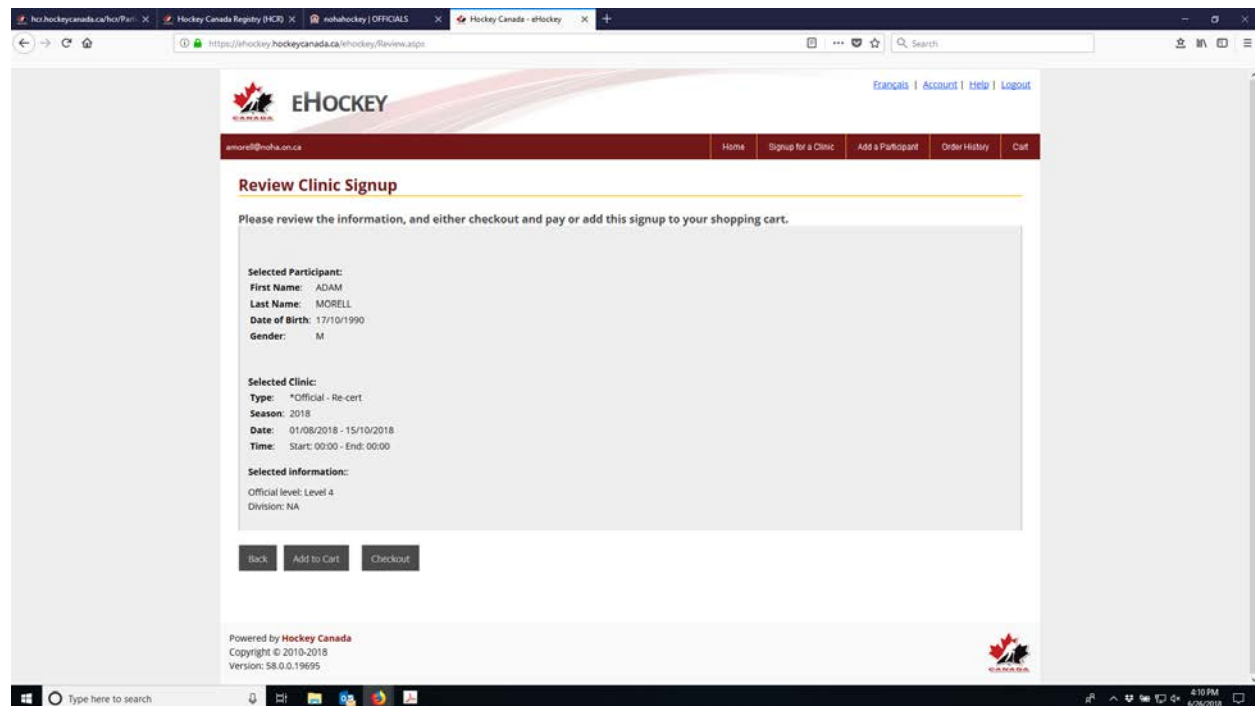


If you clicked “I have an existing account and would like to login” this page will appear.

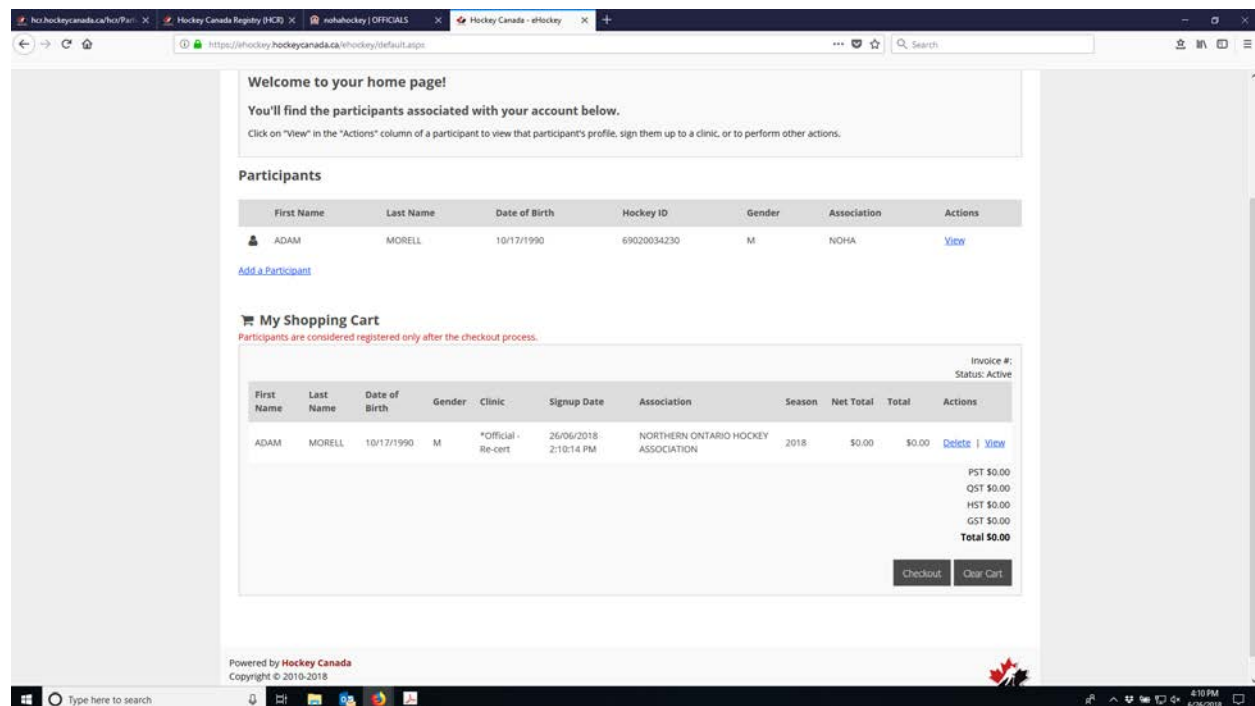


You will then be taken to select which participant will be registering for the course. Find the participant and click “Select”

## Recertifying as an NOHA Official



Your course will appear and click “Checkout”



You will be taken to the final checkout page. Click “Checkout” you will be taken to the payment page where you will need to enter your credit card information.

Once you have registered for \*Official – Re-cert you gain access to the online program at [www.hcop.ca](http://www.hcop.ca).

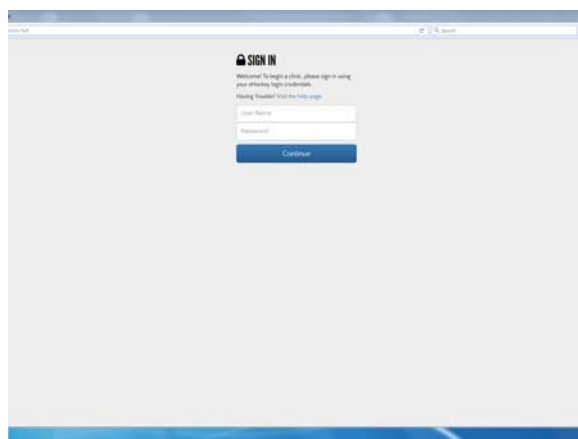




## 2018-2019 OHF Online Recertification Program Registration

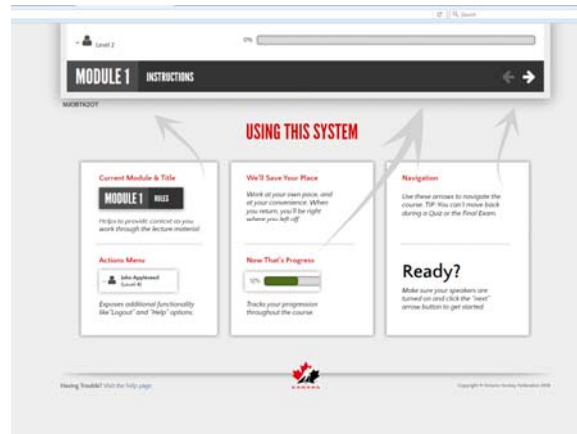
[www.hcop.ca](http://www.hcop.ca)

If you have any questions please  
contact Adam Morell at  
[amorell@noha.on.ca](mailto:amorell@noha.on.ca)



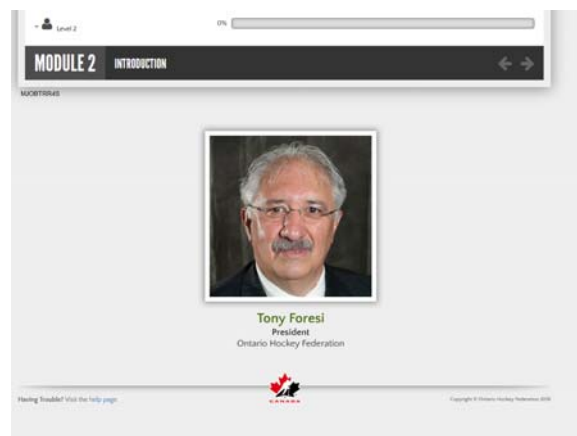
### Sign In Screen – [www.hcop.ca](http://www.hcop.ca)

Enter your eHockey User Name and Password to login to complete the Online Recertification Program – if you do not have eHockey account or forgot your Password please go to page five



### Instruction Screen

This page displays the general instructions and information of the Online Recertification Program – click the white arrow in the top right corner to continue on to the modules



### Introduction

This is the first screen you will see after clicking the white arrow from the instructions screen

WELCOME TO HOCKEY CANADA'S eHOCKEY WEBSITE.

Sign in using your existing eHockey account below:

If you do not have an existing eHockey account, [click here to create an account now.](#)

**Sign in here:**

Email:

Password:

[Forgot your Password?](#)

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Version: 1.76.12.18722

[www.ehockey.hockeycanada.ca](http://www.ehockey.hockeycanada.ca)

This page will allow you to create a new eHockey account or will help you reset your Password in case you have forgotten it. If you have forgotten your password please click "Forgot your Password" and follow the instructions. If you need to create a new account click "click here to create an account now."

**ACCOUNT CREATION**

YOU HAVE INDICATED THAT YOU DO NOT HAVE AN ACCOUNT WITH HOCKEY CANADA'S eHOCKEY WEBSITE.

Please read the following information before continuing:

**Step one: Create your account**  
Your first step will be to create yourself an eHockey account so that you can login and perform tasks, such as signing someone up for a clinic.

**Step two: Add a Hockey Canada matchmaker to your account**  
Your next step will be to add a participant to your account. A participant is a person involved in hockey that you want associated with your account so that you can register them for a clinic, view their profile and history etc. Once your account has been created and you are logged in, the system will automatically direct you to add a participant to your account. You can also add a participant to your account at any time by clicking on "add a participant" in the menu.

**Step three: Associate teams with your matchmakers**  
Once you (the user) have finished adding one or more participants to your account, you will then be able to access their profile, view their hockey history, sign them up for a clinic, etc.

☐ I have read the above steps and would like to create an account.

### Creating an Account

Read the information on the screen and check off the box once completed and click proceed

### Account Creation

Fill in the required text – please use a valid e-mail along with a Password that you will not forget. Once completed click submit and proceed to the next screen.

### Sign In Screen – [www.hcop.ca](http://www.hcop.ca)

Use the information you entered for your eHockey account to access the Online Recertification Program.

## Recertifying as an NOHA Official

Once you have passed and completed the online program you will need to register for your in-class clinic.

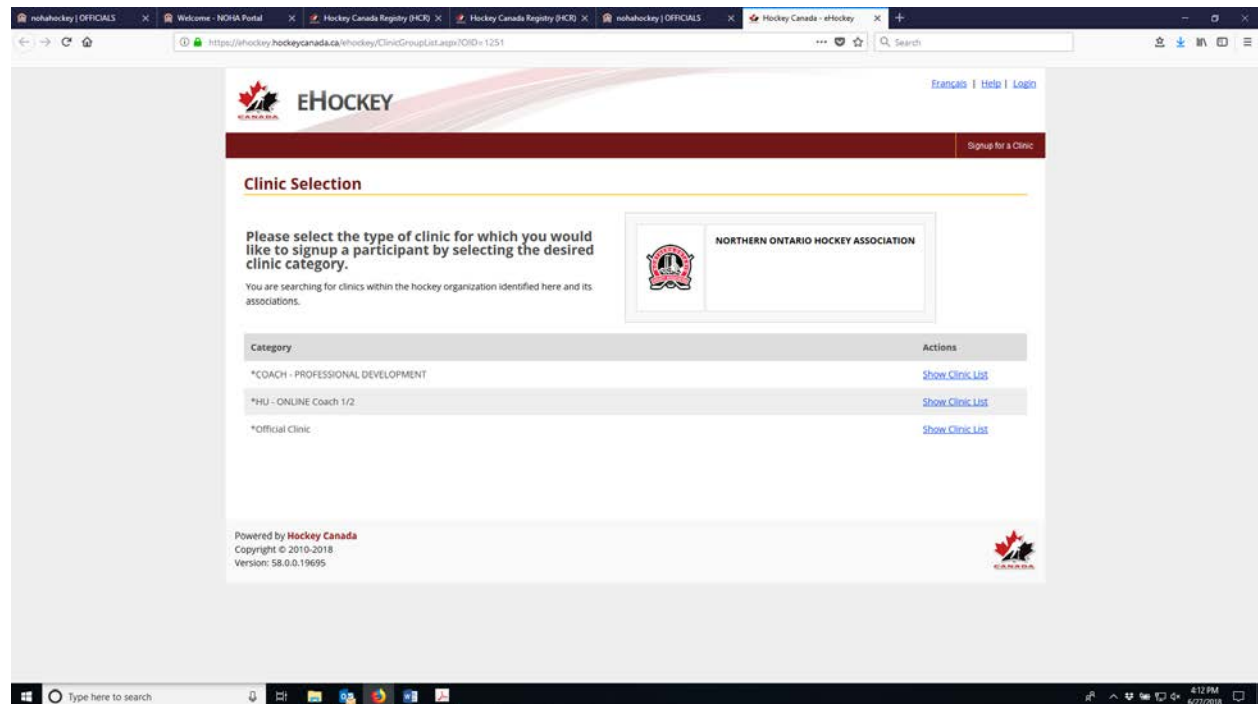


Return to [www.noha-hockey.com](http://www.noha-hockey.com) and click "Officials"

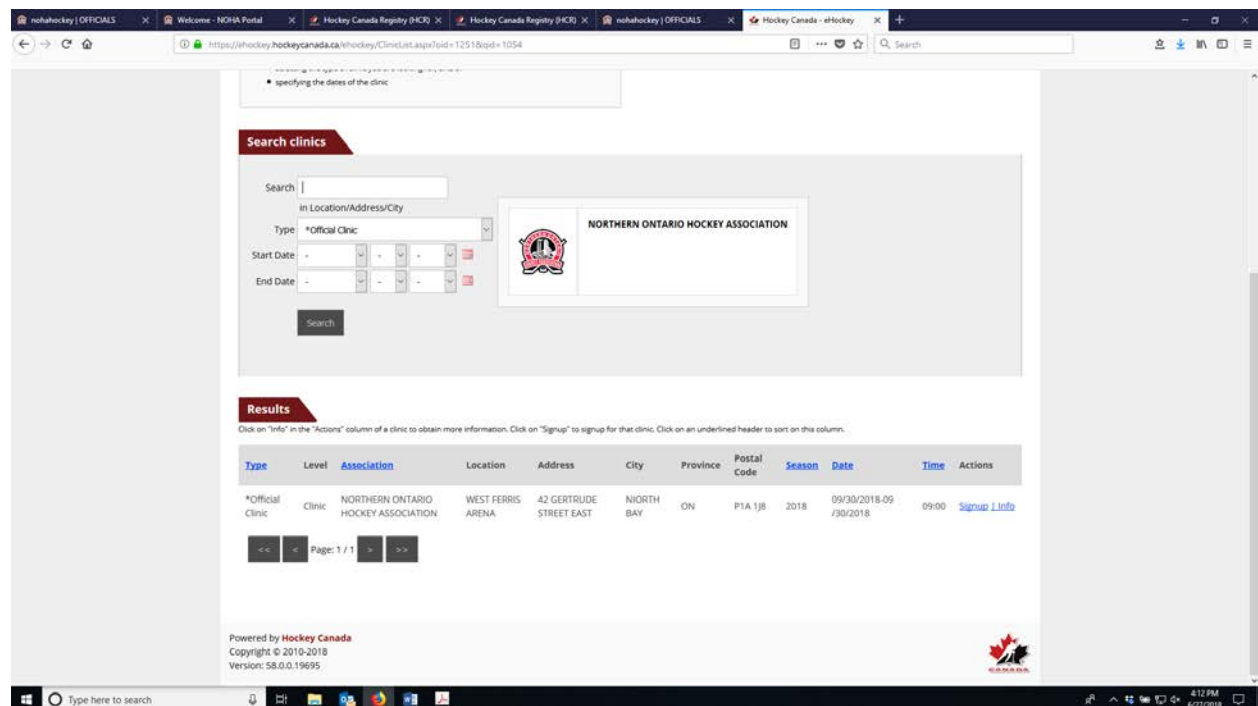


Click "Clinic Registration"

## Recertifying as an NOHA Official



You will need to register for \*Official Clinic, click "Show Clinic List"



Select the in-class clinic you wish to attend and click "Signup"



## Recertifying as an NOHA Official

The screenshot shows the 'Selected Clinic' section of the NOHA eHockey website. The page header includes the NOHA logo and 'eHOCKEY' text. A 'Sign up for a Clinic' button is visible in the top right. The main content area is titled 'Selected Clinic' and contains a message: 'You have selected to sign up for the clinic below. Please thoroughly review all information and associated fees below before continuing.' Below this message is a 'Clinic Information' section with the following details:

Type	*Official Clinic
Level	Clinic
Category	Official (*)
Office	NORTHERN ONTARIO HOCKEY ASSOCIATION
Season	2018

This clinic is being held on the following day(s):  
Date Period: 09/30/2018 - 09/30/2018  
Time: Start: 09:00 - End: 14:00

This clinic is being held at the following location:  
Location: WEST FERRIS ARENA  
Address: 42 GERTRUDE STREET EAST NORTH BAY, ON, P1A 1J8  
Contact Person: ADAM MORELL  
Telephone: 705-474-8851  
Email: AMORELL@NOHA.ON.CA  
Last Day to Signup: 09/28/2018

Below the clinic information is an 'Additional Information' section, which is currently empty.

Scroll down

The screenshot shows the 'Prerequisites' and 'Selections' sections of the NOHA eHockey website. The page header includes the NOHA logo and 'eHOCKEY' text. A 'Sign up for a Clinic' button is visible in the top right. The main content area is titled 'Selected Clinic' and contains a message: 'This recertification clinic for is scheduled for Sunday, September 30, 2018. Please arrive on time to complete your registration. All Officials must be pre-registered in order to attend the clinic. No one may register for the following clinic after September 28, 2018. ALL Officials under the age of 18 are now required to submit Criminal Record Checks before they can be on the ice. ALL Officials 18 and older must submit Vulnerable Sector Searches before they are eligible to officiate. Please see the NOHA Speak Out Policies for Officials on the NOHA website for further information. If you require clarification, please do not hesitate to contact District 5 Referee-in-Chief, Stacy Jackson at stacy4jackson@hotmail.com or at (705) 845-1746.' Below this message is a 'Prerequisites' section with the following details:

The participant must meet the following requirements before they can sign up to this clinic.

**Requirement 1: Online Recertification Program**

All of the following

- \*Official - Re-cert

Below the prerequisites is a 'Selections' section with the following details:

Please select the applicable hockey Division. If it is not applicable, please select "NA".

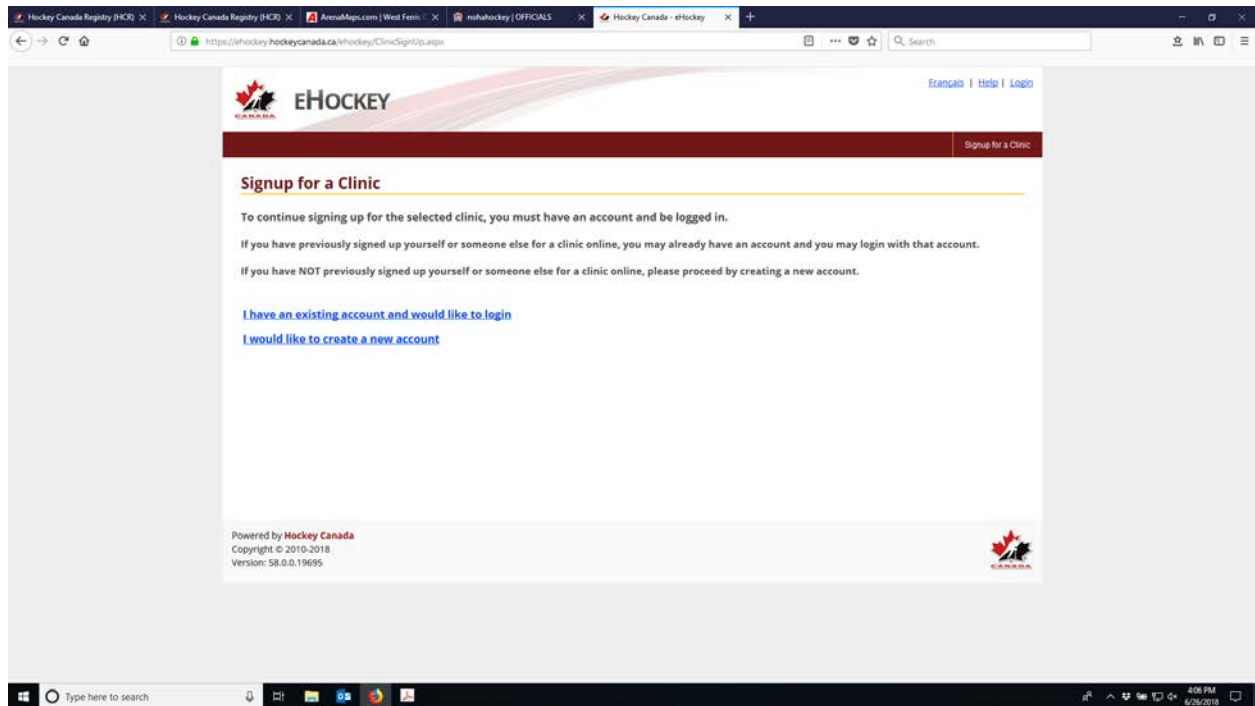
NA

Previous Next

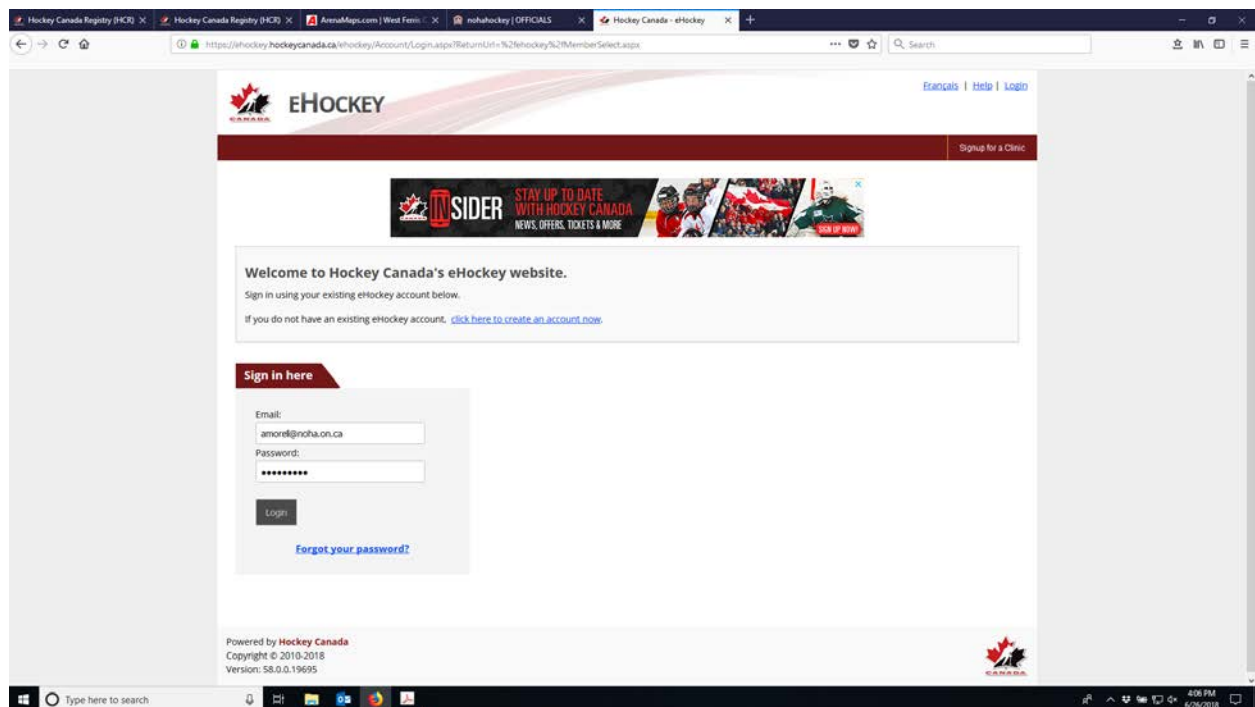
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Select "NA" and click "Next"

## Recertifying as an NOHA Official



By now you will already have an eHockey account so select “I have an existing account and would like to login”



Enter your eHockey login information and click “Login”

## Recertifying as an NOHA Official

The screenshot shows the eHockey website interface. The top navigation bar includes links for Français, Account, Help, and Logout. Below the navigation bar, there are tabs for Home, Signup for a Clinic, Add a Participant, Order History, and Cart. The main content area is titled "Participant Selection" and contains the instruction: "Please select the participant you would like to signup:". Below this instruction is a table with the following columns: First Name, Last Name, Date of Birth, Hockey ID, Gender, and Association. The table contains one row with the following data: First Name: ADAM, Last Name: MORELL, Date of Birth: 10/17/1990, Hockey ID: 69020034230, Gender: M, Association: NOHA. To the right of the table is a "Select" button. Below the table, there is a "CLINIC SIGNUP SELECTIONS:" section with the following information: Selected Clinic: \*Official Clinic, Type: \*Official Clinic, Season: 2018, Date: 30/09/2018 - 30/09/2018, Time: Start: 09:00 - End: 14:00, Selected information: Division: NA. At the bottom of the page, there is a footer with the text: "Powered by Hockey Canada", "Copyright © 2010-2018", and "Version: 58.0.0.19695".

First Name	Last Name	Date of Birth	Hockey ID	Gender	Association
ADAM	MORELL	10/17/1990	69020034230	M	NOHA

CLINIC SIGNUP SELECTIONS:

Selected Clinic: \*Official Clinic  
Type: \*Official Clinic  
Season: 2018  
Date: 30/09/2018 - 30/09/2018  
Time: Start: 09:00 - End: 14:00  
Selected information: Division: NA

Select the participant who will be attending the course and click “Select”

The screenshot shows the eHockey website interface. The top navigation bar includes links for Français, Account, Help, and Logout. Below the navigation bar, there are tabs for Home, Signup for a Clinic, Add a Participant, Order History, and Cart. The main content area is titled "Review Clinic Signup" and contains the instruction: "Please review the information, and either checkout and pay or add this signup to your shopping cart." Below this instruction is a box containing the following information: Selected Participant: First Name: ADAM, Last Name: MORELL, Date of Birth: 17/10/1990, Gender: M; Selected Clinic: Type: \*Official Clinic, Season: 2018, Date: 30/09/2018 - 30/09/2018, Time: Start: 09:00 - End: 14:00; Selected information: Division: NA. Below the box are three buttons: Back, Add to Cart, and Checkout. At the bottom of the page, there is a footer with the text: "Powered by Hockey Canada", "Copyright © 2010-2018", and "Version: 58.0.0.19695".

Selected Participant:

First Name: ADAM  
Last Name: MORELL  
Date of Birth: 17/10/1990  
Gender: M

Selected Clinic:

Type: \*Official Clinic  
Season: 2018  
Date: 30/09/2018 - 30/09/2018  
Time: Start: 09:00 - End: 14:00

Selected information:

Division: NA

Back Add to Cart Checkout

Ensure you have selected the correct clinic and click “Checkout”

## Recertifying as an NOHA Official

The screenshot shows a web browser window with multiple tabs open, including 'Welcome - NOHA Portal', 'Hockey Canada Registry (HCR)', and 'eHockey'. The active page is the 'Clinic Signup' confirmation page. It features the eHockey logo and a navigation bar with links for Home, Signup for a Clinic, Add a Participant, Order History, and Cart. The main content area displays a success message: 'Your Clinic signup was successful.' Below this is a table with one row of data for Adam Morell. To the right of the table is a detailed message block. At the bottom, there is a 'Print Receipt' button and a 'Return to homepage' link. The footer indicates the page is powered by Hockey Canada, with copyright information for 2010-2018 and version 58.0.0.19695.

First Name	Last Name	Date of Birth	Clinic	Level	Signup Date	Association	Message
ADAM	MORELL	10/17/1990	*Official Clinic	Clinic	27/05/2018 2:13:27 PM	NORTHERN ONTARIO HOCKEY ASSOCIATION	Thank you for registering for the recertification clinic to be held on Sunday, September 30, 2018 at West Ferris Arena. If you have any questions, please do not hesitate to contact your District 5 Referee-in-Chief, Stacy Jackson at stacy4jackson@hotmail.com or at (705) 845-1746. As a reminder, ALL Officials under the age of 18 are now required to submit Criminal Record Checks before they can be on the ice. ALL Officials 18 and older must submit Vulnerable Sector Searches before they are eligible to officiate. Please see the NOHA Speak Out Policies for Officials on the NOHA website for further information.

The system will not ask you for payment as you have already paid your 2018-2019 registration fee.

Print a copy of the receipt for your records!