

## HINTS FOR TENANTS WHEN VACATING PREMISES CHECKLIST OF ITEMS REQUIRING ATTENTION

### Attention to the following points will assist greatly in obtaining a full Bond Refund

- Stove, including elements, oven, oven racks, griller and drip trays to be cleaned.
- Range hood, including filters to be cleaned.
- Refrigerator and dishwasher, including door rubbers and filter to be cleaned if applicable.
- Washing machine and dryer, including lint filter to be cleaned, if applicable.
- Bath, shower, shower screen, wash basin, mirrors, toilet and tiles to be cleaned.
- Windows, window tracks, fly screens and window sills are to be cleaned.
- Ceiling fans and controls to be cleaned.
- All walls, ornamental railings and skirting boards to be cleaned.
- All mould removed from ceilings.
- All cupboards to be cleaned and personal items removed.
- Light fittings, light switches and power points to be cleaned.
- Floors and floor coverings to be cleaned.
- Carpets to be cleaned by professional carpet cleaners and receipt provided.
- If pets kept on premises, internal and external pest controls to be carried out by licensed pest controller and receipt produced.
- Clean blinds.
- Clean laundry.
- Clean doors and handles
- All cobwebs removed from both inside and outside the dwelling.
- Lawns to be mowed, edge trimmed and gardens weeded.
- Empty bins.
- Rubbish that will not fit in bins to be removed from the premises.
- Any items damaged must be repaired or replaced.
- Wash driveway, paths and garage floors.
- The dwelling will not be considered to be VACANT until all keys have been returned to the office.